

File No.B-12019/1/2021-Stats(IIPS) E-8111034  
 Ministry of Health & Family Welfare  
 Department of Health & Family Welfare  
 (Statistics Division)  
 \*\*\*\*\*

Hall No.1; 3<sup>rd</sup> Floor,  
 IRCS Building, Red Cross Road  
 New Delhi-110001  
 Date: 3<sup>rd</sup> December 2021

To

Prof. K.S. James  
 Director & Senior Professor  
 International Institute for Population Sciences  
 Govandi Station Road, Deonar  
 Mumbai-400088

**Subject: Approved minutes of the 110<sup>th</sup> Executive Council meeting- regd.**

Sir

This is regarding the 110<sup>th</sup> Executive Council meeting held on 17.11.2021 under the Chairpersonship of Shri. Rajesh Bhushan, Secretary, HFW.

2. I am directed to forward herewith the duly approved minutes of the meeting for circulation among the members of the Executive Council and necessary action at your end, please.

Yours sincerely,

*Pooja*  
*10/12/2021*

(Pooja Verma)  
 Deputy Director, Statistics



*Registration, AFO, AR (Adm)*

*8/12/21*

*pl. upload on website.*  
*10.12.21*

## MINUTES FOR THE HUNDRED AND TENTH EXECUTIVE COUNCIL MEETING OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, MUMBAI

The 110<sup>th</sup> meeting of the Executive Council (EC) of International Institute for Population Sciences (IIPS), Mumbai was held on 17<sup>th</sup> November, 2021 at 4.00 PM through physical and virtual mode at the Ministry of Health and Family Welfare (MoHFW), Nirman Bhavan, New Delhi. The meeting was chaired by Shri. Rajesh Bhushan, Secretary to the Government of India, MoHFW and Chairperson, Executive Council, IIPS. The List of participants is at **Annexure – I**.

2. Smt. Sandhya Krishnamurty, DG (stat), MoHFW welcomed the Chair and members to the meeting. After welcome and introductory remark by Shri Rajesh Bhushan, item-wise Agenda were discussed in the meeting. The agenda of the meeting is provided in **Annexure – II**.

3. The decision taken on the item-wise agenda are as follows:

- a. **Item no. 1 :** The Minutes of the 109<sup>th</sup> Meeting of Executive Council held on August 18, 2021 are confirmed.
- b. **Item no. 2 :** Action taken on the Decisions of the 109<sup>th</sup> Meeting of the Executive Council held on August 18, 2021 are discussed in detail and noted. (i) on the representation of Dr. Sarang Pedgaonkar to consider MD degree equivalent to Ph.D, the Chairperson instructed to process the file at the earliest. (ii) The chairperson instructed that the report of the restructuring committee including the creation of two new Departments and two new Research Centres may be reported to the next General Council (GC) meeting. (iii) The RR of the members of academic staff in line with the UGC Notification dated 18.07.2018 may be forwarded to the Chairperson, EC for final approval as it does not require a DoPT approval.
- c. **Item no. 3:** The Audit Report and Audited Annual Accounts of IIPS Main accounts for the financial year 2020-21 were approved by EC and recommended to General Council (GC) for approval.
- d. **Item no. 4:** The Audit Report and Audited Annual Accounts for the sponsored projects funded by the outside agencies for the financial year 2020-21 were approved by EC and recommended to GC for approval.
- e. **Item no. 5:** The Executive council, based on the recommendation of the Standing Finance Committee, approved an amount of Rs. 7899.00 Lakh as the Revised Estimates for the year 2021-22 as given below.
  - i. Grant-in-aid General Rs. 1604.00 (Lakh)
  - ii. Grant-in-aid for Creation of Capital Assets Rs. 4695.00 (Lakh)
  - iii. Grant-in-aid Salaries Rs. 1600.00 (Lakh)

**Total**

**Rs. 7899.00 (Lakh)**

*[Signature]*





- f. **Item no. 6:** The Executive council, based on the recommendation of the Standing Finance Committee, approved an amount of Rs. 8484.00 Lakh as the budget estimates for the year 2022-23 as given below.

i. Grant-in-aid General	Rs. 3010.00 (Lakh)
ii. Grant-in-aid for Creation of Capital Assets	Rs. 3702.00 (Lakh)
iii. Grant-in-aid Salaries	<u>Rs. 1772.00 (Lakh)</u>
iv. <b>Grand Total</b>	<u><b>Rs.8484.00 (Lakh)</b></u>

- g. **Item no. 7 :** EC has recommended the Annual Report for the year 2020-2021 to be placed before the General Council for approval and adoption. Director and Senior Professor made a presentation on the various activities accomplished during the year 2020-21. Dr. D.S. Gangwar, AS& FA suggested that an analysis can be done by IIPS on reducing the cost of NFHS. Dr. Shireen Jejeebhoy suggested that IIPS may initiate webinars to disseminate the findings of the completed studies among State or Central Governments/ other Stakeholder/ other Institutes. Prof. Shalini Bharat underlined the importance of using social media to disseminate the findings. Prof. Abhiroop Mukhopadhyay reiterated the need for further studies on understanding the quality of survey data.

- h. **Item no. 8:** As recommended by SFC, EC approved the continuation of the Department of Extra Mural Studies and Distance Education for the year 2021-22 with a Revised Estimate of Rs. 12.64 lakh for the year 2021-22 and a Budget Estimate of Rs. 12.94 lakh for the year 2022-23.

- i. **Item no. 9:** EC approved for the implementation of employers share of 14% instead of 10% in National Pension Scheme with retrospective effect from 01.04.2019, as recommended by the SFC.

- j. **Item no. 10 :** As recommended by SFC, EC approved the inclusion of fees under miscellaneous fee structure for various categories for all courses as given below:

Duplicate Marksheet Fee	: Rs. 400/-
Transcript Postal Charges (within India)	: Rs. 150/-
Transcript Postal Charges (outside India)	: Rs. 2000/-
Verification of Degree/Grade Card by Private Agency	: Rs. 2000/-

- k. **Item no. 11:** As recommended by SFC, EC approved for enhancement of fees for the MA (Population Studies) Distance Learning Course as given below:



*[Handwritten signature]*



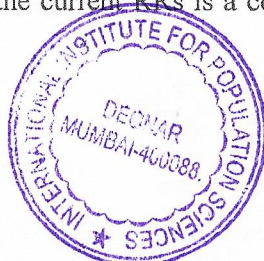
	Indian Students (in Indian Rupees)	Foreign Students (in US Dollar)
Tuition Fee (Course Fee)	30,000/-	3000/-
Course Extension Fee	11,000/-	1250/-

- l. **Item no. 12:** As recommended by SFC, EC approved the extra work allowance for Library Staff to the tune of 2 % of the basic pay as per the DoE OM No.12-3/2016-E.III (A) dated 20<sup>th</sup> July 2017.
- m. **Item no. 13:** As recommended by the SFC, EC approved charging of Licence Fee for over-stay beyond the normal time period for Residential Accommodation at IIPS quarters as per Notification of the Ministry of Urban Development (Estate Division), Gazetted as on June 16, 2017.
- n. **Item no. 14 :** As recommended by SFC, EC approved the extension of Ph. D. fellowship to fifth year for 11 Ph.D. Students as under:

Sl No.	Name of the students
1	Ms . Apyayee Sil
2	Mr . Laeek Ahemad Siddiqui
3	Ms . Paramita Debnath
4	Mr . Rahul Rajak
5	Ms . Deepika Phukan
6	Ms . Snigdha Banerjee
7	Ms . A . H . Sruthi Anil Kumar
8	Ms . Ratna Patel
9	Mr . Dipak Kumar Das
10	Ms . Nutan Kumari
11	Mr . Kumar Parimal Shrestha

- o. **Item no. 15:** Director and Senior Professor informed that the revision of the RR for the post of "Director and Senior Professor" as per the decision of the 103rd meeting of the EC is underway. However, IIPS does not have a notified copy of the RR for the post of Director as the existing RR was framed and approved in the 22<sup>nd</sup> meeting of the EC held on December 4, 1975. Thereafter, the name of the post was changed from "Director" to "Director and Senior Professor" along with the creation of Memorandum of Association, Rules and Regulation and Bye-laws, when IIPS became a "Deemed University" on August 14, 1985. For the revision of RR, the existing notified copy of the RR for the post is essential.

After discussion, EC has re-confirmed the RRs of Director & Senior Professor as accepted by the 22<sup>nd</sup> meeting of the EC held on December 4, 1975. A certificate can be issued by Statistics Division that the current RRs is a correct copy of RRs, which can



*Signature*



**MINUTES OF THE EIGHTY SIXTH MEETING OF THE STANDING FINANCE COMMITTEE  
(SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES (IIPS),  
MUMBAI.**

The Eighty sixth meeting of the Standing Finance Committee (SFC) of International Institute for Population Sciences (IIPS), Mumbai was held at 11.00 a.m. on 23<sup>rd</sup> December, 2020 through virtual mode. The meeting was Chaired by Dr. Dharmendra Singh Gangwar, Additional Secretary & Financial advisor, Ministry of Health and Family Welfare, Government of India and Chairperson Standing Finance Committee, IIPS. The list of participants of the meeting is provided at **Annexure-I**

The Agenda points discussed in the meeting is provided at **Annexure-II.**

The decisions on the Items wise agenda points are as follows:

1. In Item No.1, the minutes of the 85<sup>th</sup> meeting of the SFC of the International Institute for Population Sciences, Mumbai held on November 16<sup>th</sup> 2019 and as approved by the Chairperson, were circulated among the members and minutes were confirmed.
2. In Item No. 2, the SFC noted the action taken on 85<sup>th</sup> meeting of the Standing Finance Committee meeting of IIPS. Mr. Bhageria, Chartered Accountant, mentioned that IIPS currently maintains main accounts and project account separately. Project accounts are for specific period and purpose. The accounting systems of both the accounts are different. The main account follows mercantile accounting system whereas project account is cash based accounting system. Hence combining both these accounts as suggested in the 85<sup>th</sup> meeting of the SFC is not possible. He suggested that the present system is correct and may be continued.
3. In Item No.3, the SFC recommends to place before the Executive Council the Audit Report and Audited Annual Accounts of IIPS main account for the year 2019-20.
4. In Item No. 4, the SFC recommends to place before the Executive Council the Audit Report and Audited Annual Accounts of sponsored projects funded by the outside agencies for the year 2019-20.
5. In Item No. 5, the SFC approves and recommends to place before the Executive Council the Revised Estimate for the year 2020-21 to the tune of Rs.60 09 crore for the institute as per details submitted in the Agenda:

a. Grant-in-aid General	Rs. 2088.50 (Lakh)
b. Grant-in-aid for Creation of Capital Assets	Rs. 2544.00 (Lakh)
c. Grant-in-aid Salaries	Rs. 1376.66 (Lakh)

Rs. 6009.16 (Lakh)

=====



*MSD*



Chairperson instructed that from next meeting an analysis of the ongoing expenditure and the likely demand for the remaining months of the financial year may be included as an agenda.

6. In Item No. 6, the SFC approves and recommends to place before the Executive Council the Budget Estimate for the year 2021-22 of Rs.109.58 crore for the institute as per details submitted in the Agenda.

i. Grant-in-aid General	Rs. 2136.00 (Lakh)
ii. Grant-in-aid for Creation of Capital Assets	Rs. 7312.00 (Lakh)
iii. Grant-in-aid Salaries	Rs. 1509.83 (Lakh)

Total

Rs.10957.83 (Lakh)

=====

7. In Item No. 7, the SFC approves to run the EMS department for the year 2020-21 with the budget provisions of Rs 27.54 lacs as mentioned in the detailed agenda on project basis and recommends to place before the Executive Council.
8. In Item No. 8, the SFC approves the proposal to increase the sitting fee to official/non official members/experts as per the OM No. 21-1/2015(FD-I/B dated 08.01.2018) of UGC, from Rs. 2000/ to Rs.3000/ per meeting subject to maximum of Rs 5000/ per day irrespective of number of meetings in a day for IIPS and recommends to place before Executive council.
9. In Item No. 9, the SFC did not approve the proposal to increase the remuneration of Medical Doctors. The enhancement as approved in Executive council earlier may be continued.
10. In Item No. 10, the SFC considered the proposal to increase the number of Ph.D. seats in lieu of M.Phil. fellowship due to closing the M.Phil. programme from 2021-22 academic year. During the discussion Chairperson sought clarification on the availability of Ph.D seats among faculty in line with the UGC norm. Director and Sr Professor clarified that the ratio as per UGC norms is maintained and there are vacant seats available among faculty members. After discussion the committee recommends to increase 10 (Ten) additional Ph.D. seats in lieu M.Phil seats which will have no additional financial implications. Chairperson also suggested that separate proposal may be forwarded to the Ministry if Institute desires to have more Ph.D seats due to closing of M.Phil programme.



12/20