

**MINUTES OF THE MEETING OF THE BOARD OF STUDIES OF THE INTERNATIONAL INSTITUTE
FOR POPULATION SCIENCES HELD ON April 17, 2023 .**

The meeting of the Board of Studies of IIPS was held on April 17, 2023 at 2.30 PM in Seminar Hall, IIPS. The meeting was chaired by Prof K.S. James, Director and Senior Professor, IIPS. At the outset, the chairman extended warm welcome to all members and external experts to the meeting of Board of Studies (BOS). The list of members attended the meeting is given in Annexure I

Prof. K.S James, Chairperson of Board of Studies requested Prof. S.K Singh, Member-Secretary to proceed with the agenda.

Agenda Item No.1: To confirm minutes of the meeting of Board of Studies and Research held on November 25, 2022.

The members confirmed and approved the minutes of the meeting of BOSR held on November 25, 2022.

Agenda Item No.2: Action taken on the minutes of Board of Studies and Research meeting held on November 25, 2022.

Action taken were noted.

Agenda Item No.3 To discuss revision of syllabus of Master of Arts/Master of Science (M.A/M.Sc) in Population Studies(Regular & Distance mode).

The Director & Sr. Professor has constituted a committee for revision of syllabus of Master of Arts/Science in population Sciences (Regular & Distance).

Prof.T.V.Sekher ,Chairperson ,Syllabus revision committee made a presentation on the revision undertaken. In order to give more attention to research methodology, the committee suggested two paper in research methodology. More elective papers were added to the new syllabus to give more options for students in line with UGC –CBCS system. The committee has suggested compulsory internship after first year programme.

It was also suggested by the Director & Sr.Professor to include elective paper for advanced statistical methods such as R, Python etc.

The BoS recommended the suggestions to be placed before the external syllabus revision committee & Academic Council subsequently.

Agenda Item No.4 To discuss revision of syllabus of Master of Science (M.Sc) in Biostatistics and Demography.

The Director & Sr. Professor has constituted a committee for revision of syllabus of Master of Science in Biostatistics & Demography. Dr. Guru Vasishta, Convener of revision of syllabus committee presented in detailed the revised syllabus of MBD course. The committee has recommended to drop three papers which are not relevant to the course & include five new papers to the course.

It was suggested to merge two papers namely Introduction to sample survey designs [MBD-C9] & Advanced sample survey designs and related concepts [MBD-C11] and revise the title accordingly. It was also suggested to merge all the software related paper into one paper.

The BoS recommended the suggestions to place the revised syllabus before the external syllabus revision committee & Academic Council subsequently.

Agenda Item No.5 To discuss revision of syllabus of Master of Population Studies (MPS).

The Director & Sr. Professor has constituted a committee for revision of syllabus of Master of Population Studies.

Prof. Chander Shekhar , Chairperson ,Syllabus revision committee made a presentation on the revised syllabus. The committee has recommended to expand the of scope of three paper namely Population

Policies, Programme Management and Evaluation [MPS C7], Evaluation of Demography Data and Adjustments, Population Projection, Indirect Estimation Techniques and Demographic Models [MPS C10] & Elective paper Monitoring, Evaluation and Learning in Population & Health [MPS E3.3] in the light of the current development.

The BoS recommended the suggestions to place the revised syllabus before the external syllabus revision committee & Academic Council subsequently.

Agenda Item No. 6 To discuss & consider the Examination Manual of the Institute.

The Director & Sr. Professor has constituted a committee to prepare an examination manual for IIPS to help in academic activities in line with the NAAC indicators.

Prof. R.Nagarajan, Chairperson of the committee presented in detailed the examination manual of the institute. The committee has recommended the revised weightage for the Term paper/Dissertation and also specified the number of internal assessment for each paper based on the credits. He has also presented in detail the review, revaluation and performance improvement process. In addition, the committee strongly recommended for strong room to carry out the confidential work of examination cell.

The BoS recommended to place the examination manual before the Academic Council.

Agenda Item No. 7 To report the matters regarding current academic activities and Convocation Schedule.

The Assistant Registrar (Academic) reported the following issues relating to academic calendar of the current year.

- The examinations for all the programmes were conducted as per the academic schedule.
- The Computer Based Test (CBT) for the academic year 2023-24 is scheduled on April 30, 2023 in the different cities of the country.
- The admission process of Distance Education was started in the month of February 2023 and the list of the provisionally shortlisted candidates was published on the Institute's website in the month of March 2023.
- The convocation of the Institute is scheduled to be held on May 6, 2023.

Agenda Item No. 8 Any matter with the permission of Chair .

With the permission of the Chair, the following additional agenda was presented.

Additional Agenda. To discuss about the structure of the distance education course in line with UGC.


Prof. Nandita Saikia, Head, CDOE mentioned the need for structuring the distance programme in the light of revised syllabus. The maximum period of completion of the course (M.A -Population Studies in distance mode) is four (4) years.

To ensure the quality of education, it was recommended for two-term examination in the month of June & December.

The BoS recommended to place the changes before the Academic Council.

The meeting ended with vote of thanks to the Chair.


(Prof. S.K. Singh)
Member-Secretary


(Prof. K.S. James)
Director & Sr. Professor, and
Chairperson, BOS, IIPS

ANNEXURE – I

List of Members Attended the meeting

Sr. No.	Name of the Member	
1	Prof. K.S. James, Director & Sr. Professor	Chairperson
2	Prof. S.K. Singh	Member-Secretary
3	Prof. H. Lhungdim	Member
4	Prof. T.V. Sekher	Member
5	Prof. Chander Shekhar	Member
6	Prof. S. K. Mohanty	Member
7	Prof. R. Nagarajan	Invitee
8	Prof. Nandita Saikia	Invitee
9	Prof. T.S. Syamala	External Member
10	Dr. Manoj Alagarajan	Member
11	Dr. Preeti Dhillon	Invitee
12	Dr.Pradeep Salve	Invitee
13	Dr. Guru Vasishtha	Invitee
14	Mr. Sudarshan Bhadra	Invitee

List of member could not Attended the meeting

Sr. No.	Name of the Member	
1	Prof. D. A Nagadeve	Member
2	Prof. K. C. Das	Member
3	Prof. Usha Ram	Member
4	Prof. M. Sivakami	Member
5	Dr. Dipti Govil	Member