

# अन्तर्राष्ट्रीय जनसंख्या विज्ञान संस्थान

(विश्वविद्यालय समतुल्य)\*

स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार का स्वायत्त संगठन  
गोवंडी स्टेशन रोड, देवनार, मुंबई - ४०० ०८८, भारत



(स्थापना / Established in 1956)

बेहतर भविष्य के लिए क्षमता निर्माण  
Capacity Building for a Better Future

Sr. No.: / 10242

## International Institute for Population Sciences (Deemed University)\*

An Autonomous Organisation of Ministry of Health & Family Welfare, Govt. of India  
Govandi Station Road, Deonar, Mumbai - 400 088, INDIA

### Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of the Institute held on Wednesday, February 01, 2023.

A meeting of the Internal Quality Assurance Cell (IQAC) of the Institute was held on **Wednesday, February 01, 2023 at 10.30 am** in the Seminar Hall of the Institute. The following members were present:

1	Prof. K.S. James	Chairperson
3	Prof. R. Nagarajan	Member
4	Dr. Harihar Sahoo	Member
5	Dr. T.R. Dilip	Member
6	Dr. Manas Pradhan	Member
7	Dr. Kaushalendra Kumar	Member
8	Dr. Preeti Dhillon	Member
9	Dr. Prashant Borde	Member
11	Mr. Sudarshan Bhadra	Member
12	Mr. Anjani Mishra	Member
13	Dr. Praveen Kumar	Member
14	Prof. Anil Kumar	Member
15	Mr. Priyajit Samaiyar	Member
16	Mr. Mayur Tanaji Narute	Member
17	Prof. Nandita Saikia	Co-ordinator

Prof. S.K. Singh and Mr. Aniket Chattopadhyay could not attend the meeting due to their prior engagement.

Prof. K.S. James, Director & Senior Professor welcomed all the members of the IQAC. As this is the first meeting after the completion of the tenure of the members of the first IQAC and the accreditation of IIPS by NAAC, Prof. James thanked all the outgoing members of the IQAC for their contribution to IQAC and in obtaining the NAAC accreditation to IIPS.

**Agenda Item No. 1:** Confirmation of the minutes of the meeting of the IQAC held on September 12, 2020.

The members of the IQAC confirmed the minutes of the previous meeting of the IQAC held on December 16, 2021 as circulated with the agenda papers.

**Agenda Item No. 2:** Presentation of Action Taken Report (ATR) on the minutes of the IQAC meeting held on September 12, 2020.

Prof. Nagarajan presented the Action Taken Report of the IQAC meeting held on December 16, 2021 and the members of the IQAC noted the ATR as circulated with the agenda papers.

**Agenda Item No. 3:** To note the Accreditation of IIPS by NAAC with A Grade.

Prof. Nagarajan explained to the members about the process followed by NAAC for assessment and accreditation and the role played by the IQAC for obtaining the accreditation to IIPS. The NAAC Peer Team visited the Institute during 02-04 February 2022. It assessed the Institute under seven major quality domains and interacted with all the stakeholders of the Institute (Members of the Executive Council, Director, IQAC, faculty, students, staff and alumni) to get their assessment and feedback about the Institute. Based on the SSR, DVV process and report of the Peer Team, the NAAC accredited the Institute with "A Grade" for the period 2022-2027. IQAC contributed for accreditation by (a) compiling the data for Self-Study Report (SSR) from all the stakeholders of the Institute, (b) uploading the data in NAAC portal; (c) completing the DVV process, and (d) coordinating the visit of NAAC Peer Team to the Institute. The new members of the IQAC appreciated the efforts of the IQAC and the authorities of the Institute for obtaining the NAAC accreditation to the Institute.

**Agenda Item 4:** To consider the strength and weaknesses of IIPS identified by the NAAC Peer Team.

The members of the IQAC deliberated the weaknesses identified by NAAC Peer Team in detail. The Director & Senior professor has explained to the members about the following steps taken jointly by the Institute and Ministry of Health and Family Welfare (Government of India) to overcome the weaknesses identified by NAAC: purchase of additional land for the Institute outside the Mumbai city; getting the sanction for 13 new faculty position from the Ministry; introduction of one new PG course and one new UG course; obtaining the feed-back on curriculum from students, faculty, alumni and employers; introduction of IT integration (ERP system) from admission to announcement of results.

**Agenda Item 5:** To note the Committees constituted by the Director for sustaining and improving the various quality measures as per the NAAC requirement.

The members of the IQAC noted the following committees constituted by the Director & Senior Professor towards the quality improvement in restructuring the syllabus, revision of syllabus, preparation of examination manual, and extension activities for the students: (a) Syllabus Restructuring Committee; (b) Extension Activities Committee; (c) Examination Manual Committee; (d) MPS Syllabus Revision Committee; (e) MA/MSc Syllabus Revision Committee; and (f) MBD Syllabus Revision Committee. These committees are expected to submit their report soon and the same will be placed in the forthcoming meeting of the Academic Council (April/May 2023) for its consideration and approval.

**Agenda Item 6:** To note the quality measures approved by the Academic Council in its meeting dated December 09, 2022.

The members of the IQAC noted the following quality measures approved by the Academic Council in its meeting dated Dec. 09, 2022

- (a) Introduction of four **new Optional Courses** from the Academic Year 2023-24 (NAAC Indicator 1.2.1)
- (b) Introduction of **Value-Added Courses** from the Academic Year 2023-24 (NAAC Indicator 1.3.2 & 1.3.3)



- (c) Introduction of **mandatory Internship** in the curriculum from the Academic Year 2023-24 (NAAC Indicator 1.3.4)
- (d) Strengthening the special **programmes for advanced learners and slow learners** from the Academic Year 2023-24 (NAAC Indicator 2.2.1)
- (e) Adoption of **student centric methods** (experiential learning, participative learning and problem-solving methodologies) for enhancing learning experiences from the academic year 2023-24 (NAAC Indicator 2.3.1).
- (f) Measures to be adopted for **Career Counselling Guidance** for competitive examination (NAAC Indicator 5.1.2)
- (g) **Adoption** of the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes in the syllabus of all the masters programmes (NAAC Indicator 1.1.1 & 2.6.1)
- (h) Measures for **evaluating the attainment** of Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) (NAAC Indicator 2.6.2)
- (i) **Extension activities** to be carried out in the neighbourhood community to sensitise the students to social issues and holistic development annually (NAAC Indicator 3.6.1)
- (j) **Extension and outreach programs** to be conducted by the Institute annually (NAAC Indicator 3.6.3)
- (k) Introduction students to **Field Projects/Research Projects** (NAAC Indicator 1.3.4)

**Agenda item 7:** To consider the quality measures to be initiated by the Institute in the Academic Year 2022-23.

The members of the IQAC noted the following initiatives taken by the Director & Senior Professor towards the quality improvement during the year 2022-23 as per the requirement of NAAC:

- (a) Revision of syllabus of all the masters programmes during the Academic Year 2022-23. Director & Senior Professor has constituted three different Committees for the preparation of revised syllabus. All the teachers of the Institute are involved in the revision of the syllabus. (NAAC Indicator 1.1.2)
- (b) Collection of feedback for design and review of syllabus from teachers, employers and alumni (NAAC Indicator 1.4.1)
- (c) Further reduction in number of days from the date of last semester-end/year-end examination till the declaration of results from the Academic Year 2022-23 (NAAC Indicator 2.5.1)
- (d) Introduction of ERP System from the Academic Year 2022-23 [IT integration and reforms in the examination procedures and processes (continuous internal assessment and end semester assessment) from admission of a student to the announcement of final results (NAAC Indicator 2.5.3)]
- (e) Completion of Examination Manual: Director & Senior Professor has already constituted a committee for the preparation of the Examination Manual. The manual will be placed before the Academic Council in its forthcoming meeting. (NAAC Indicator 2.5.4)

**Agenda Item 8:** To consider the quality measures to be adopted/strengthened by the Institute in line with the NAAC Indicators.

The members of the IQAC deliberated the following quality measures to be adopted / strengthened by the Institute in future in line with the NAAC requirements: (a) providing incentives to teachers who receive state, national and international recognitions/awards; (b) developing E-content for the students by the teachers; (c) expanding the extension activities for the students; (d) maintaining the footfalls and login data of library users; (e) tracking the progression of students in terms of their placement and higher studies; (f) engaging the alumni continuously in



academic activities of the Institute; (g) organising the professional development / administrative training programmes for faculty and staff; and (h) undertaking environment and energy audits in the Institute.

The members of the IQAC deliberated these issues in detail and noted the various suggestions given by the members. IQAC Co-ordinator was requested to take up the matters one by one with the Director & Sr. Professor and the Chief Administrative Officer-cum-Registrar for introducing the above measures in due course of time.

**Agenda item 9:** To note the AQAR submitted by the Institute to NAAC for the year 2021-22.

The members of the IQAC noted the AQAR (Annual Quality Assurance Report) submitted by the Institute to NAAC for the year academic year 2021-22. The NAAC Co-ordinator thanked the administration, faculty and staff and IQAC members for the support extended by them for the submission of the AQAR on NAAC portal without delay. IQAC co-ordinator also extended her special thanks Ms. Lavina Tauro and Mr. Amol Hase for compiling and uploading the data for AQAR.

**Agenda item 10:** To consider the results of the Student Satisfaction Survey 2021-22.

Prof. Nagarajan presented the results of the Student Satisfaction Survey (SSS). He explained that the SSS covered the following domains to assess their satisfaction levels: (a) curriculum and coverage of syllabus; (b) teachers' method and approach of teaching and internal evaluation process; (c) exposure and opportunities provided by the institute; (d) exposure to soft skills, life skills and employability skills; (e) student centric methods of learning, extracurricular activities and use of ICT in teaching; and (f) overall satisfaction about teaching-learning process. The members of IQAC noted the higher levels of satisfaction among MPS, MBD and Pre-PhD students compared to the MA/MSc students. The members of the IQAC suggested that the Institute should take special initiatives to improve the satisfaction levels among the MA/MSc students by discussing the issue in faculty meeting.

**Agenda Item 11:** To consider the results of the Students' Feedback on Curriculum 2021-22.

With respect to students' feedback on curriculum, the members of IQAC noted that the majority of the students in all the programmes (MPS, MBD, MA/MSc & pre-PhD) were either strongly agreed or agreed on various aspects of curriculum, learning outcomes, prospects for employability, and various facilities in the Institute. However, it is also noted that the satisfaction level among MA/MSc students is observed to be relatively lower when compared with the students from MPS, MBD and Pre-PhD. The members of the IQAC suggested to discuss the issue with the faculty of the Institute to take the remedial measures to improve the satisfaction level among the MA/MSc students.

**Agenda Item 12:** To consider the Institutional Preparedness for National Educational Policy 2020.

The members of the IQAC deliberated the following aspects of the Institutional preparedness for NEP 2020: multidisciplinary/interdisciplinary approach, academic bank of credits (ABC), skill development, integration of Indian knowledge system, outcome-based education (OBE), and distance/online education. In this connection, the various steps taken by the Institute on the above issues were informed to the members of IQAC as given below:

**Multidisciplinary/interdisciplinary approach:** Prof. James (Director and Senior Processor) informed the members about the multidisciplinary approach suggested by the Committee constituted by the MoHFW for implementing the NEP-2020 at IIPS. He informed that the Executive Council (EC) of IIPS in



its meeting held on January, 20, 2021 constituted a Committee to study the Short, Medium and Long-term implications of NEP-2020 on IIPS. The Committee submitted its report which was accepted by the EC. One of the recommendations is to make the institute a multidisciplinary/interdisciplinary university within the field of population and public health. The NEP Committee recommended the vision plan to transform IIPS into multidisciplinary institution starting from the academic session 2024-25 to 2029-30. The recommendations of IIPS-NEP Committee in this regard are given below: (a) curricula of teaching programmes are renewed to enable IIPS to become a multidisciplinary university which would enable a student to study one or more specialised areas of interest at a deep level while developing capabilities across a range of disciplines; (b) facilities and faculty are put in place for introducing multidisciplinary undergraduate and post-graduate education; (c) undergraduate programmes of 3 or 4-year duration, with possible exit options after each year of study, with appropriate certification, are introduced; and (d) opportunities for multidisciplinary work, including in academia, government, and research institutions, are provided to the students in Master's and doctoral programmes, while pursuing rigorous research-based specialisation.

**ABC:** With respect to ABC, Mr. Sudarshan Bhadra (Assistant Registrar, Academics) informed that the Institute has already completed the registration for ABC and most of our students are already registered in it.

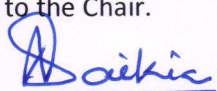
**OBE:** Prof. Nagarajan informed about the approval of the Academic Council in its meeting dated 09.12.2022 for Programme Outcomes (POs), Programme Specific Outcomes (PSOs), Course Outcomes (COs) and the strategies to evaluate the outcomes for the all the programmes offered in the Institute.

**Skill Development:** Prof. Nandita Saikia (IQAC Co-ordinator) informed the members that the Academic Council in its meeting dated 09.12.2022 approved the following measures towards the skill development of the students starting from the academic year 2023-24: (a) introduction of seven value added courses; (b) mandatory internship for the students; (c) career counselling guidance at the Institute; (d) extension activities in the neighbourhood communities; and (e) introduction of students to field projects/research projects.

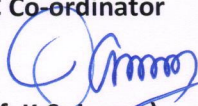
**Distance/online education:** Prof. Nandita Saikia (Director, Centre for Distance and Online Education) informed the members about the steps taken by the Institute for obtaining the permission from the Distance Education Board of the UGC for continuing the distance education programme of the Institute. She informed that the Institute has completed all requirement for obtaining the permission from UGC and Institute may get its approval shortly.

With respect to integration of **Indian knowledge system** (teaching in Indian language) into the curriculum, Prof. Nandita Saikia informed that IQAC will identify the courses where the teaching in Indian language may be introduced from the next academic year. Members of IQAC suggested that the matter may be discussed in the teachers meeting to identify the courses and teachers for the same.

The meeting ended with a vote of thanks to the Chair.



(Prof. Nandita Saikia)  
IQAC Co-ordinator



(Prof. K.S. James)  
Director & Senior Professor