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Ministry of Health and Family Welfare
Department of Health and Family Welfare
(Statistics Division)

Room No.-306,3rd Floor,
IRCS Building, Red Cross Road,
New Delhi-110001
Dated: 25th October, 2022

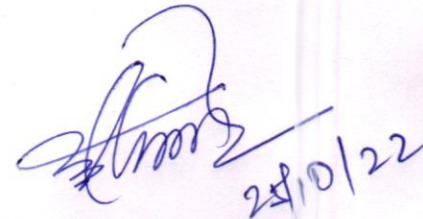
OFFICE MEMORANDUM

Subject: Minutes for the Hundred and Twelfth Executive Council Meeting of the International Institute for Population Sciences, Mumbai-reg.

The undersigned is directed to enclose herewith the Minutes of 112th Executive Council Meeting of the International Institute for Population Sciences, Mumbai held under the Chairpersonship of Smt. Roli Singh, Additional Secretary and Mission Director, MoH&FW.

This issues with the approval of Competent Authority.

Encl.: As above.



(Amrit Lal Jangid)
Dy. Director (Stats)
Email : amritlal.jangid@nic.in

To,

Director & Sr. Professor, IIPS

**MINUTES FOR THE HUNDRED AND TWELFTH EXECUTIVE COUNCIL MEETING OF THE
INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, MUMBAI**

The 112th meeting of the Executive Council (EC) of International Institute for Population Sciences (IIPS), Mumbai was held on 11th October, 2022 at 3.00 PM at Nirman Bhavan, New Delhi, Ministry of Health and Family Welfare (MoHFW) on Hybrid mode. The meeting was chaired by Smt. Roli Singh, Additional Secretary and Mission Director, MoHFW, who was nominated by Shri Rajesh Bhushan, Secretary, MoHFW & Chairperson, Executive Council, IIPS. The List of participants is given at **Annexure - I**.

Shri. P. Manoj Kumar, CD (stat), MoHFW welcomed the Chair and EC members to the meeting. After welcome and introductory remarks by Smt Roli Singh, item-wise agenda were discussed in the meeting. The agenda of the meeting is given at **Annexure - II**. After due deliberations on various agenda items, the following action points emerged.

a. **Item No. 1: Confirmation of the Minutes of 111th Meeting of the Executive Council Held on 20th July, 2022**

Confirmed the Minutes of the 111th Meeting of Executive Council held on 20th July, 2022.

b. **Item No. 2 : Action Taken on the Decisions of the 111th Meeting of the Executive Council Held on 20th July, 2022.**

Apprised the EC about the Action taken on the record of discussions held in the 111th Meeting of the Executive Council on July 20, 2022 and EC noted the same.

c. **Item No. 3: Approval of Audit Report and Audited Annual Accounts of IIPS Main accounts for the financial year 2021-22.**

The Audit Report and Audited Annual Accounts of IIPS Main accounts for the financial year 2021-22 were placed before the EC based on the recommendations of the Standing Finance Committee (SFC) in its meeting held on 23rd September 2022 and EC approved the same. Shri. Jaideep Kumar Mishra, AS&FA commented that IIPS has to ensure that the updated version of the format prescribed for the annual audit as per the accounting standards are used.

d. **Item No. 4: Approval of Audit Report and Audited Annual Accounts of the sponsored projects for the financial year 2021-22.**

The Audit Report and Audited Annual Accounts for the sponsored projects for financial year 2021-22 placed before the EC based on the recommendations of the SFC were approved.



e. **Item No. 5: Recommendation for the adoption of the Annual Report for the year 2021-22.**

EC recommended that the Annual Report for the year 2021-22, which contains the audited annual accounts along with audit report for the financial year 2021-22 may be placed before the General Council for approval and adoption. Director and Senior Professor made a presentation on the various activities accomplished during the year 2021-22. Shri Jaideep Kumar Mishra, AS&FA suggested that IIPS may evolve standards in promoting studies using available resources. The members appreciated the academic contribution of the Institute during the year 2021-22.

f. **Item No. 6: Approval of Revised Estimates for the year 2022-23.**

The Executive council, based on the recommendations of the Standing Finance Committee, approved an amount of Rs. 6627.00 Lakh as the Revised Estimates for the year 2022-23 as given below.

i. Grant-in-aid General	Rs. 2400.00 (Lakh)
ii. Grant-in-aid for Creation of Capital Assets	Rs. 2383.00 (Lakh)
iii. Grant-in-aid Salaries	Rs.1844.00 (Lakh)
Total	Rs. 6627.00 (Lakh)

g. **Item No. 7: Approval of Budget Estimates for the year 2023-24.**

The Executive council, based on the recommendation of the Standing Finance Committee, approved an amount of Rs. 8052.00 Lakh as the budget estimates for the year 2022-23 as given below.

i. Grant-in-aid General	Rs. 2684.00 (Lakh)
ii. Grant-in-aid for Creation of Capital Assets	Rs. 3378.00 (Lakh)
iii. Grant-in-aid Salaries	Rs. 1990.00 (Lakh)
Total	Rs. 8052.00 (Lakh)

h. Item No. 8: Approval for running the department of Distance Education on yearly basis and sanction of Revised Estimate for the year 2022-23 and Budget Estimate for 2023-24.

The EC members discussed in detail the report of the UGC on the continuation of the distance education programme at IIPS. The members considered that the current ad-hoc status of the Department is not helping in evolving highest standard in distance education given that the distance and online learning require scholars who would invest time for developing good courses and programmes through online mode. It was also suggested that IIPS needs to switch over to online mode of education from the conventional way of delivering distance education. It is suggested to tie up with UGC and similar other organization for developing good online programmes.

Shri. P. Manoj Kumar, CD (Stats) apprised the EC about the action taken by the Ministry on the matter regarding continuation of the distance education programme at IIPS and informed that the Secretary, HFW has taken up the matter with the Secretary, Higher Education and a positive response is expected from UGC in this regard. After due deliberations on the matter, the EC approved the following:

- 1) The name of the distance education department will be changed from "Department of Extra-Mural Studies and Distance Education" to "Centre for Distance and Online Education" with immediate effect.
- 2) The "Centre for Distance and Online Education" will be a permanent Centre of IIPS henceforth from its current ad-hoc (project) status. The budget requirement, if any, for the Centre will be met from the regular grant. The budget estimates and revised estimates as approved by the SFC for the distance education project may be cancelled as the Centre is shifted from its project status to a regular status. The balance amount available in the distance education project account should be transferred to the IIPS main account.
- 3) As approved by the Executive Committee in its earlier meeting upon on the recommendations of the committee set up to "Restructure the Academic Department and Suggest Improvement in Research/Teaching/Training Quality", and as approved by the MoHFW, one extra post of professor in the Department of Population and Development will be placed at the "Centre for Distance and Online Education". This will make one professor each in all the 8 Departments including "Centre for Distance and Online Education". The EC approved to advertise the one vacant post of Professor in the Department of Population and Development as the professor at the "Centre for Distance and Online Education" with the same RR of the vacant post.



i. **Item No. 9: APPROVAL FOR ENHANCEMENT OF REMUNERATION FOR CONSULTANT MEDICAL DOCTORS/COUNCILLOR**

As recommended by the SFC, EC approved to pay two part-time consultant Medical Doctors and one Councilor (psychologist), a monthly emolument ranging from Rs 25,000 to 30,000 with an annual increase at the rate of 5% per annum. The Director may fix the remuneration within this range as per their experience and the hours spent at the Institute.

j. **Item No. 10: Approval for the extension of Ph. D. fellowship for fifth year for 5 Ph.D. Students.**

As recommended by SFC, EC approved the extension of Ph. D. fellowship to fifth year for 5 Ph.D. Students as under:

Sl No.	Name of the Student
1	Mr. Milan Das
2	Ms. Meena Kumari
3	Ms. Bidita Dhar
4	Ms. Debashree Sinha
5	Mr. Mukesh Kumar Gupta

k. **Item No. 11: Approval of new members to the Academic Council for the years 2023 and 2024**

EC approved the names of the four external members to the Academic Council of IIPS for the year 2023 and 2024. The members are:

1. Prof. Asha Banu Soletti, Professor, TISS Mumbai
2. Prof. S. Chandrasekhar, Indira Gandhi Institute of Development Research, Mumbai
3. Prof. Anjali Radkar, Gokhale Institute of Politics and Economics, Pune
4. Dr. Sukanya R., Scientist E, NCDIR, ICMR, Bangalore

l. **Item No. 12: Approval of Enhancement of Guest Room/Hostel Guest Room Charges**

The matter was discussed and EC approved enhancement of Guest House/Hostel charges for the non-official guests/dignitaries of IIPS. The official guests/dignitaries of the Institute will be provided Guest House/Hostel free of charge. The Proposed revised rates are given as bellow:

Guest House/Hostel Charges for the Non-Official Guests of IIPS

Existing Rates		Proposed Rates	
Guest House (AC Room)	Hostel (AC Room)	Guest House (AC Room)	Hostel (AC Room)
Rs. 800/- (Per person per night)	Rs. 600/- (Per person per night)	Rs. 1000/- (Per room per day)	Rs. 600/- (Per room per day)
	Hostel (Non AC Room)		Hostel (Non AC Room)
	Rs. 200/- (Per person per night)		Rs. 200/- (per room per day)

m. Item No. 13: Ongoing work of NIDP Project of IIPS.

Director and Sr. Professor briefed the progress of the NIDP of IIPS for Phase I and Phase II. The EC noted the progress and advised to conduct regular monitoring on the progress of works.

n. Item No. 14: Reporting on the Cadre Review Report.

Director and Sr. Professor briefed the progress of the Cadre Review Report. The EC approved to process the Cadre Review Report on file once it is accepted by the Sub-Committee under the Chairpersonship of AS&MD.

o. Item no. 15: Reporting Matters.

The EC noted the Reporting Matters.

p. Item no. 16: Any other matters with the permission of Chair.

It was suggested that special lectures/training may be organized to the members of the Internal Complaint Committee. The placement of the students of IIPS may be also brought as reporting matters to the EC in future.

The meeting ended with vote of thanks to the Chair.



Annexure-I

Members of Executive Council

[1]	Shri Rajesh Bhushan	Chairperson (Not Attended)
[2]	Smt. Roli Singh	Member (Act as Chairperson)
[3]	Shri Jaideep Kumar Mishra	Member
[4]	Shri P. Manoj Kumar	Member
[5]	Prof. K.S. James	Member
[6]	Prof. Shalini Bharat	Member
[7]	Mrs. Poonam Muttreja	Member
[8]	Prof. Abhiroop Mukhopadhyay	Member
[9]	Dr. Shireen J. Jejeebhoy	Member (Online attended)
[10]	Prof. R. Nagarajan	Member
[11]	Dr. Harihar Sahoo	Member
[12]	Lt. Col. Prashant Borde	Non-Member Secretary
[13]	Mr. Amrit Lal Jangid	Invitee
[14]	Ms. Manvi Agarwal	Invitee
[15]	Mr. Aniket Chattopadhyay	Invitee
[16]	Ms. Manjiri Rane	Invitee

Prof. Ujwala Chakreadeo could not attend the meeting.

Annexure-II

AGENDA FOR THE HUNDRED AND TWELFTH EXECUTIVE COUNCIL MEETING OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, MUMBAI

Date: 11th October, 2022

Time: 03:00 P.M.

Venue: Nirman Bhavan, MoHFW, New Delhi (in hybrid mode)

Item No	Subject Matter
Item No. 1	Confirmation of the minutes of 111 th meeting of the Executive Council held on July 20, 2022.
Item No. 2	Action taken on the decisions of the 111 th meeting of the Executive Council held on July 20, 2022.
Item No. 3	Approval of Audit Report and Audited Annual Accounts of IIPS Main accounts for the financial year 2021-22.
Item No. 4	Approval of Audit Report and Audited Annual Accounts of the sponsored projects funded by the outside agencies for the financial year 2021-22.
Item No. 5	Recommendation for the adoption of the Annual Report for the year 2021-22
Item No. 6	Approval of Revised Estimates for the year 2022-23
Item No. 7	Approval of Budget Estimates for the year 2023-24
Item No. 8	Approval for running the department of Distance Education on yearly basis and sanction of Revised Estimate for the year 2022-23 and Budget Estimate for 2023-24.
Item No. 9	APPROVAL FOR ENHANCEMENT OF REMUNERATION FOR CONSULTANT MEDICAL DOCTORS/COUNCILLOR
Item No. 10	Approval for the extension of Ph. D. fellowship for fifth year for 5 Ph.D. Students
Item No. 11	Approval of new members to the Academic Council for the years 2023 and 2024
Item No. 12	Approval of Enhancement of Guest Room/Hostel Guest Room Charges
Item No. 13	Ongoing work of NIDP Project of IIPS
Item No. 14	Reporting on the Cadre Review Report
Item No. 15	Reporting Matters
Item No. 16	Any other matters with the permission of Chair