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No.B-12019/5/2016-Stats (IIPS)
Ministry of Health and Family Welfare
Department of Health and Family Welfare
(Statistics Division)

IRCS Building, IIIrd Floor, New Delhi-110001
Dated the 7th February, 2019

To

✓ Dr. M. K. Kulkarni
Registrar, IIPS
Non Member Secretary to Executive Council
Govandi Station Road, Deonar
Mumbai-440088

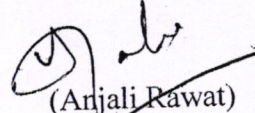
Subject: 105th Executive Council (EC) meeting of IIPS, Mumbai- Minutes reg.

Sir,

This is regarding the 105th meeting of the Executive Council of IIPS, Mumbai held on 22.01.2019 at MoHFW, Nirman Bhawan under the Chairpersonship of Ms. Preeti Sudan, Secretary, Ministry of Health and Family Welfare, Government of India. The minutes of the meeting duly approved by the Chairperson, Executive Council is forwarded herewith for circulation among all members of the Executive Council. Necessary action may please be taken urgently as per the decisions of the Executive Council.

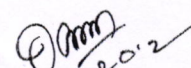
Yours faithfully,

Encl: As above


(Anjali Rawat)
Director (Stats)
Ph: 011-23736984

Copy to: Dr. K. S. James, Director & Sr. Professor, IIPS

Copy to System Manager to Upload on IIPS
website:
18.2.19


Director & Sr. Prof.

pl. Mr. Nishraj

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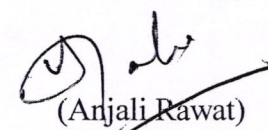
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MINUTES OF THE 105TH EXECUTIVE COUNCIL MEETING OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES, MUMBAI

The 105th meeting of the Executive Council of International Institute for Population Sciences, Mumbai was held on 22nd January, 2019 at 11.00 AM at MoHFW, Nirman Bhavan, New Delhi. The meeting was Chaired by Ms. Preeti Sudan, Secretary to the Government of India, Department of Health & Family Welfare, Ministry of Health & Family Welfare (MoHFW) and Chairperson, Executive Council, IIPS. The List of participants is at **Annexure - I**.

Prof. Shashikala Wanjari, Prof. Sanghamitra Bandyopadhyay, Prof, M. H. Suryanarayana could not attend the meeting due to prior commitments.

2 After introduction and welcome of all the members, the item-wise Agenda were discussed in the meeting may be seen at **Annexure - II**. The decision taken on the item-wise agenda are as follows:

- a. **Item No. 1 & 3:** The minutes of 103rd and the 104th meetings of the Executive Council are confirmed respectively.
- b. **Item No. 2:** Prof. K. S. James has been selected and joined in IIPS as Director & Sr. Professor, on 20th November, 2018 (forenoon).
- c. **Item No. 4:** The actions taken on 103rd meeting are noted. While discussing on the agenda for action taken, Chairperson asked whether there are any serious financial irregularity reported in the CAG para. The Assistant Finance Officer informed that the excess DA paid for project related activities were part of audit para and recoveries were made from the concerned staff of IIPS. Other actions taken mentioned in the agenda were noted by the Committee. The amendment in Recruitment Rules of Director & Sr. Professor of IIPS and revision of Bye-Laws of IIPS are being put up as a separate agenda.

Chairperson directed that the recruitment of Assistant Finance Officer should be completed within a period of one month.

- d. **Item No. 5:** Director & Sr. Professor, IIPS informed the Executive Council about New Infrastructure Development Project (NIDP) of IIPS. The original budget of Rupees 65.00 crore was approved by Expenditure Finance Committee on 11.03.2010 which was based on private Architecture-Consultant. Later on CPWD has submitted the requirement of revised budget of Rs.100.25 crore in February 2017 based on the DSR rate existing in 2017. After that Revised Cost Committee (RCC) meeting was held twice. The queries raised in the Revised Cost Committee meeting were replied and submitted by CPWD through IIPS to the MoHFW and it is under process of scrutiny and approval. Institute has received approval of the Municipal Corporation

of Greater Mumbai for commencement of work. The Executive Council noted the development and current status of the project.

Chairperson suggested that the revised cost of the project Rupees 100.25 crore should be processed through Revised Cost Committee preferably within two months.

The Chairperson instructed that the funding may be proposed through HEFA which is under MHRD.

- e. **Item No 6:** As recommended in SFC, Annual Accounts and Audit report for the year 2017-18 are recommended by Executive Council to place before the General Council.
- f. **Item No. 7:** As recommended in SFC, Annual Accounts and Audit report of projects for the year 2017-18 are recommended by Executive Council to place before the General Council.
- g. **Item No. 8:** As recommended in SFC, Revised Estimates for 2018-19 for Rs.3657.00 lakhs is approved by Executive Council which is as given below:

	(Rs. In lakhs)
1. Grant-in-aid General	Rs.1772.00
2. Grants for Creation of Capital Assets	Rs. 392.00
3. Grants-in-aid Salaries	Rs.1493.00

	Rs.3657.00

- h. **Item No. 9:** As recommended in SFC, Budget Estimates for 2019-20 for Rs.8405.00 lakhs is approved by Executive Council which is as given below:

	(Rs. In lakhs)
1. Grants-in-aid General	Rs. 1715.00
2. Grants for Creation of Capital Assets	Rs. 5340.00
3. Grants-in-aid Salaries	Rs. 1350.00

	Rs. 8405.00
	=====

- i. **Item No. 10:** As recommended in SFC, consolidated salary to contractual staff employed in various Institutes' funded research projects is approved. Director reported that the Sr. Research Officer is appointed with the qualification of Ph.D. and experience as well sometimes and Institute will fix the salary in the range of 37000-70000. The Research Officer may be fixed in the range of 30000-60000 on the basis of qualification and experience as practiced in other Institute like, TISS etc. The table is as given below:

Sr. No.	Designation	Level for entitlement of TA/DA	Existing Consolidated salary as approved in 98 th EC dated 11.12.2013	Proposed salary range (Rs.)
1	Sr. Project Officer/ Sr. Research Officer	11	25000	37000 - 70000
2	Project Officer/ Research Officer	07	20000	30000 - 60000

- j. **Item No. 11:** As recommended in SFC, EC also recommended the proposal of IIPS for an increase in sitting fees for experts and honorarium for Experts/ Guest faculty and directed IIPS to send a comprehensive proposal to the Ministry for detailed examination and approval of IFD.
- k. **Item No. 12:** Executive Council has approved for running the department of Extra Mural Studies for the 2018-19.
- l. **Item No. 13:** Executive Council has approved the following four members for Academic Council with the suggestion that next time proposal may include more names with profile.

1. Prof. U.S. Mishra, Centre for Development Studies, Thiruvananthapuram, Kerala.
2. Prof. Sanghamitra Acharya, Center for Social Medicine and Community Health, JNU, New Delhi.
3. Prof. Surinder Jaswal, TISS, Mumbai.
4. Prof. U.J. Dixit, Mumbai University.

- m. **Item No. 14:** EC has recommended the Annual Report for the year 2017-18 to place before the General Council for approval. While discussion on externally funded projects, Chairperson and Additional Secretary & Mission Director suggested that the methodology of the projects may be carefully drawn to justify the conclusions made of the study. Drawing conclusions for the country based on small samples from selected states may not be appropriate for a diverse country like India.
- n. **Item No. 15:** Director & Sr. Professor, IIPS proposed to form a Committee for restructuring of the academic departments of IIPS. There is a need to form a Committee. Director will submit a report within a period of two months based on the discussion within the Institute. The committee will consider this report to make recommendations. The composition of the Committee includes representatives of MoHFW, Executive Council members, TISS representative, experts in Demography, Professor of IIPS, NITI Aayog, a representative from PRC, Academicians etc.

Item No. 16 is clubbed with Item No. 22.

- o. **Item No. 17:** Director & Sr. Professor, IIPS proposed for creation of the new position of Finance Officer due to expansion of the Institute. Executive Council in principle agrees the need for creation of the post of Finance Officer. Such proposal requires approval of Finance Department and Department of Personnel & Training. So, accordingly proposal may be sent to the Ministry of Health and Family Welfare.
- p. **Item No. 18:** Director & Sr. Professor, IIPS informed the Executive Council regarding the major changes in Bye-laws. The few notable changes have been discussed before the Executive Council. The Chairperson suggested that a Committee may be formed under the Chairmanship of Additional Secretary & Financial Advisor (AS & FA) to look into such matters.
- q. **Item No. 19:** Director & Sr. Professor, IIPS proposed for amendment in Recruitment Rules for the post of Director & Sr. Professor. Such proposal requires approval of Finance Department and Department of Personnel & Training. So, accordingly proposal may be sent to the Ministry of Health and Family Welfare.
- r. **Item No. 20:** Regarding Cadre Review of Administrative staff of IIPS, which is being an administrative exercise, separate file may be put up in the Ministry of Health & Family Welfare.
- s. **Item No. 21:** Executive Council has not approved the re-designation and up-gradation of the Hindi Officer and asked to revert back to his original position as Hindi Officer with old pay scale. Further, the recovery should be made immediately for the excess amount paid. Further, Institute may send a fresh proposal to the Ministry of Health and Family Welfare for further examination.

Chairperson directed that all administrative matter should be dealt with utmost care and in the spirit of order/ direction of Ministry of Health and Family Welfare.


- t. **Item No. 22:** Director & Sr. Professor, IIPS proposed for creation of the new position of Chief Administrative Officer due to expansion of the Institute. Executive Council in principle agrees the need for creation of the post of Chief Administrative Officer. Such proposal requires approval of Finance Department and Department of Personnel & Training. So, accordingly proposal may be sent to the Ministry of Health and Family Welfare. Director & Sr. Professor proposed for converting a faculty position as Chief Administrative Officer till that time the new post is created. As this matter needs detailed examination and administrative approval, the proposal may be submitted to Ministry of Health and Family Welfare.
- u. **Item No. 23:** Executive Council noted the reported matters except point II - Promotions and Up- gradations of scales, which is to be processed separately on file.
- v. **Additional item:** Director and Sr. Professor informed that Institute has a provision for providing Govt. Scholarship as per UGC norms to fifty Ph.D. students for initial four years. As per UGC & IIPS norms fellowship can be extended for fifth year to the Ph.D. students, subject to condition of recommendation of the advisory committee and guide and the Director. Director & Sr. Professor proposed to approve fellowship for fifth year to the 14 students.

Executive Council approved the fifth year extension of fellowship to the fourteen Ph.D. students as mentioned in Annexure III.

The meeting ended with vote of thanks to the Chair.

LIST OF PARTICIPITANTS

1.	Ms. Preeti Sudan, Secy(HFW)	Chairperson
2.	Dr. R.K. Vats, AS & FA	Member
3.	Shri Manoj Jhalani, AS & MD	Member
4.	Dr. T.K. Saha, DG(Stats)	Member
5.	Dr. D.K. Ojha, DDG(Stats)	Member
6.	Prof. K.S. James, Director, IIPS	Member
7.	Prof. Shalini Bharat, Director, TISS	Member
8.	Dr. Shireen J. Jejeebhoy, Nominee, Sir Dorabji Tata Trust	Member
9.	Dr. Kailash Chandra Das, Professor, IIPS	Member
10.	Dr. Pralip Kumar Narzary, Associate Professor, IIPS	Member
11.	Dr. M.K. Kulkarni, Registrar, IIPS	Non-Member
12.	Mr. Ramchandra V. Rathod, Asst. Finance Officer, IIPS	Invitee



Agenda items for 105th Executive Council meeting

Agenda	Subject Matter	Page No.
Item No.1	Confirmation of the Minutes of the 104 th Meeting of the Executive Council held on the February 2, 2018.	01-04
Item No.2	Action taken on the Decisions of the 104 th Meeting of the Executive Council held on February 2, 2018.	05
Item No.3	Confirmation of the Minutes of the 103 rd Meeting of the Executive Council held on the November 23, 2017.	06-18
Item No.4	Action taken on the Decisions of the 103 rd Meeting of the Executive Council held on November 23, 2017.	19-20
Item No.5	Reporting of Progress on Infrastructural Development Project of IIPS.	21-30
Item No.6	Approval of Audit Report and Audited Annual Accounts for the year 2017-2018.	31-87
Item No.7	Approval of Audit Report and Audited Annual Accounts of projects funded by outside agencies for the year 2017-18.	88-216
Item No.8	Approval of Revised Estimates 2018-2019.	217-228
Item No.9	Approval of Budget Estimates 2019-2020.	229-241
Item No.10	Approval for revision of consolidated salary to contractual staff employed in various Institute funded research projects.	242-246
Item No.11	Approval for revision of sitting fees for Experts and rates of honorarium for Guest Faculty for taking lecture per session.	247-255
Item No.12	Approval for running the Department of Extra Mural Studies and Distance Education on yearly basis and sanction of Revised Budget Estimate for the year 2018-2019.	256-258
Item No.13	Approval for new members to the Academic Council.	259-261
Item No.14	Recommendation for adoption of the Annual Report for the year 2017-18.	262
Item No.15	Approval for Restructuring of the Departments and formation of a Committee.	263



Item No.16	Approval for up-gradation to the post of present Registrar at IIPS as per UGC Rule. (Refer pages 264 to 285 of the agenda) This item may be deleted as it has been covered under item number 22	264-285
Item No.17	Approval for Creating a position of Finance Officer as per UGC Rule.	286
Item No.18	Revised Memorandum of Association, Rules and Regulation and Bye-law for Approval	287
Item No.19	Revised Recruitment Rules for the Director and Sr. Professor, IIPS.	288
Item No.20	Cadre Review of Administrative Staff.	289
Item No.21	Re-designation of the post of Hindi Officer as Assistant Director (OL) and up-gradation of scale from PB2- 9300-34800 GP 4200 Gr.B to PB-3 15600-39100 GP 5400.	290-296
Item No.22	Approval for Creating a Position of Chief Executive Officer at higher pay scale and qualification.	297
Item No.23	Reporting of matters to the Executive Council.	298-322
Additional Item	Approval for extension of 14 Ph.D. students for 5 th year	
	Any other matters with the permission of Chair.	

Extension of Fellowships to 5th year for Ph. D. Students

Sr. No.	Name of the Ph. D. students
1	Mr. Santosh Kumar Sharma
2	Ms. Inu Anand
3	Mr. Ayan Rudra
4	Mr. Bansode B. Madhukar
5	Mr. Mangesh G Jagdhane
6	Ms. Bharti Maurya
7	Mr. N. Brahmanand Dam
8	Ms. Priyanaka V .Janbhandhu
9	Ms. Rati Parihaar
10	Ms. Niharika Rao
11	Mr. Mohd. Usmaan
12	Mr. Rajesh
13	Ms. Swati Srivastava
14	Mr. Selvamani

