



बेहतर भविष्य के लिए क्षमता निर्माण Capacity Building for a Better Future International Institute for Population Sciences

(Deemed University)\* An Autonomous Organization of Ministry of Health & Family Welfare, Govt. of India Govandi Station Road, Deonar, Mumbai 400 088. INDIA

(विश्वविद्यालय समतुल्य)\* रवास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार का रवायत संगठन गोवंडी स्टेशन रोड, देवनार, मुम्बई- 400 088. भारत

> NO.A./T.O./ 106/2021 14-09-2021

## ADVERTISEMENT NO.ADMN/01/2021

## CALL LETTER FOR WRITTEN EXAM FOR THE POST OF TELEPHONE OPERATOR

## Dear Candidate,

On the recommendations of the Screening Committee duly constituted for the purpose, we are pleased to invite you for a written examination for the Group C post of **Telephone Operator** in level 2 of 7 CPC.

Please note following details for the written examination.

- a) Written examination will be conducted on 16 October 2021 between 11.00AM to 12.30PM.
- b) The document verification will be done between 09.30AM to 10.30AM.
- c) The candidates should bring latest passport size photographs and all certificates and testimonials in original for document verification i.e.,
  - i) SSC (Mark Sheet & Board Certificate)
  - ii) HSC (Mark Sheet & Board Certificate)
  - iii) Graduation (Mark Sheet & Board Certificate)
  - iv) Work experience certificate
  - v) Telephone Operator (Mark Sheet / Board Certificate).

Please note that if you are not able to produce any of the aforesaid documents at the time of verification of documents to the satisfaction to the Officials. You may be barred from writing the examination.

- d) Candidates should report to the Institute before 10.00AM under any circumstances. They are required to produce this call letter and admit card at the security gate failing which no candidate will be allowed to entered in the campus.
- e) The duration of the Written Exam will be 01 Hrs 30 minutes and the medium will be in English/Hindi language only.

- The Exam will be based on Multiple Choice Questions as well as descriptive question. The syllabus will cover,
  - i. Formal English / Hindi
  - ii. Quantitative Aptitude
  - iii. General Knowledge
  - iv. Logical Reasoning
  - v. Phonetic Test
- g) Any correct answer in objective questions will get 01 mark and the incorrect answer will have a negative marking of 0.25 marks.
- h) Those qualifying the written examinations will be called for a skill test in the same afternoon. Therefore, all candidates should plan their return journey only after 5.00pm on the same day.
- h) In view of the COVID situation all candidates will be required to follow COVID Protocol as laid down by the Government of India. It is mandatory for all candidates to follow under mentioned points on the day of the exam:
  - i. Wear Face Mask (No entry without Face Mask).
  - ii. Wear Hand Gloves (No entry without Hand Gloves).
  - iii. Can carry small hand sanitizer (50 ml).
  - iv. Carry Admit Card, Aadhar Card etc.
  - v. Maintain Social Distancing when entering the examination Hall.
  - vi. Can carry Two nos. blue ball pen in the examination hall.

Hand gloves and mask will be provided by IIPS.

- i) During the written exam, there shall be no communication among candidates via any means else, the Candidate will be disqualified from further recruitment process.
- i) Use of mobile phone in the exam will not be allowed
- You will be monitored throughout the exam for any suspicious movement or accessing any other materials. You will be automatically disqualified for any malpractices during the examination.

Candidates are requested to confirm their participation via email to <u>administration@iipsindia.ac.in</u> on or before 30-09-2021, failing which he/she will not be allowed to appear for exam.

Institute will issue appointment order to selected candidate only by speed post / registered post / courier/ email. No correspondence will be made with the candidate who could not succeeded in the written test.

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Assistant Registrar - Admn

## List of candidate provisionally shortlisted for the online/ offline written Test scheduled on 16-10-2021

Seat No	Apln No.	Name	
TO - 01	8	Mr. Satyaprakash Pandit	
TO – 02	14	Ms. Meera Kharate	
TO – 03	19	Mr. Kumar Ravi	
TO – 04	20	Ms. Sheetal Zore	

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