

International Institute for Population Sciences

(Deemed to be University)

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Website: <https://www.iipsindia.ac.in>

Applications are invited for the following posts purely on a temporary basis in a project - **National Family Health Survey (NFHS-6)** on or before **10th November, 2022 before 5.00 pm**. The **NFHS-6** is sponsored and funded by Ministry of Health and Family Welfare, Government of India. The Details of qualification along with role & responsibilities for each post under specified unit are given below.

Sr. No	Designation	No of Posts	Qualification	Roles and Responsibilities	Monthly emoluments
i	[Establishment and Procurement (including Accounts and Finance)]				
1	Senior Project Officer	1	Essential: (i) Post graduate Degree/Diploma in any discipline (ii) Retired from Central Government from level 12 and above (iii) At least 10 years working experience in senior management position. (iv) Age not more than 65 years Desirable: (i) Knowledge of Government of India Rules. (ii) Proficient in written and oral communication	Managing all Administrative matters of NFHS-6.	Maximum: Rs. 76,000/- (Remuneration will be fixed as per GoI norms)
2	Project Officer	1	Essential: (i) Graduation in any discipline (ii) At least 7 years working experience in a supervisory level Desirable: (i) Retired Government servant (below 65 years of age) preferred. (ii) Knowledge of Government of India Rules pertaining to the Accounting standards, process and general financial management (iii) Must be well versed with GFR and Audit matters. (iv) Computer skills (v) Tally ERP 9 knowledge (vi) The incumbent should be well versed with accounting process in GOI setups. The incumbent should have writing skills, familiarity with desktop publishing	Managing all Financial matters of NFHS-6 including preparation of contracts, release of payments, etc.	Maximum: Rs. 76,000/- (Remuneration will be fixed as per experience) For Retired Government Servant remuneration will be fixed as per GoI norms

3	Junior Project Officer	1	<p>Essential: (i)Graduate in any discipline (ii)Proof of working experience in Tally ERP 9/Accountancy Software and e-office (iii)5 years working experience in Project Accounts.</p> <p>Desirable: (i)Good communication skills (ii)Noting & drafting skills (iii)Proficiency in Computer skill (MS Word, Excel, PPT etc.) (iv)Knowledge of the Government of India rules specially the Accounting procedures and GFR provisions</p>	(i)Settling of all TA/DA and all other expenditure and budget related work. (ii)Assisting the Project Officer in all matters in project accounts. (iii) Handling any other project related work assigned by the seniors.	<p>Maximum: Rs. 47,000/-</p> <p>(Remuneration will be fixed as per experience)</p>
4	Project Associates	2	<p>Essential: (i)Graduate in any discipline (ii)Minimum 2 years working experience in Project Administration/Accounts</p> <p>Desirable: (i)Proficiency in computer skills (Word, Excel, PPT etc.,) (ii)Good oral and written communication skills</p>	(Managing all Administrative issues and facilitating the SPO/ SRO/ RO/ Jr. RO for any administrative and financial matter of NFHS-6. Any other task related to the (A & F) assigned by PIs of NFHS6	<p>Maximum: Rs. 32,000/-</p> <p>(Remuneration will be fixed as per experience)</p>
5	Project Assistants	2	<p>Essential: (i)Must have cleared XII standard (ii)2 years working experience in Project administration.</p> <p>Desirable: (i)Must be conversant with office automation processes. (ii)Must possess good communication skills</p>	(i)All the matters pertaining to office administration (ii) Must be willing to perform out door duties, whenever required	<p>Maximum: Rs. 25,000/-</p> <p>(Remuneration will be fixed as per experience)</p>
ii	Information & Technology Unit				
1	Senior Programmer	2	<p>Essential Qualification BE / B. Tech Computer Sciences with working experience of 5 years</p> <p>or</p> <p>Master Degree in Computer Science / Computer Application with 5 years working experience</p>	Managing all IT software and data processing related issues during the course of the survey. Close coordination with the agencies selected for development of IT tools. Any other task assigned by PIs of NFHS-6	<p>Maximum: Rs. 1,26,000/-</p> <p>(Remuneration will be fixed as per qualification and experience)</p>

2	Programmer	2	Essential Qualification BE / B. Tech Computer Sciences with working experience of 3 years	Managing all IT software and data processing related issues during the course of the survey.	Maximum: Rs. 84,000/-
			or Master Degree in Computer Science / Computer Application with 3 years working experience	Close coordination with the agencies selected for development of IT tools. Any other task assigned by PIs of NFHS-6	(Remuneration will be fixed as per qualification and experience)
3	Junior Research Officer (IT)	1	Essential Qualification BE / B. Tech Computer Sciences with working experience of 1 years or Master Degree in Computer Science / Computer Application with 1 years working experience	To plan online data collection, methodology, data synchronization and data validation using artificial intelligence load the programme and run the data set of NFHS-6 etc	Maximum: Rs. 47,000/- (Remuneration will be fixed as per experience)

iii Sampling and Survey Design Unit					
1	Research Officer (Statistics)	3	Essential Qualification PhD. degree in Demography/Mathematics/Statistics or M. Phil in Demography/Mathematics/ Statistics with working experience of 3 years	Sample selection, estimation procedures (weights, etc.), Coordinate between the IIPS PIs and the FAs. Arranging meetings, workshops and seminars (M & L), Preparation excel sheet for household listing. And monitoring and providing feedback to the listing teams.	Maximum: Rs. 76,000/- (Remuneration will be fixed as per experience)
2	Junior Research Officer (Statistics)	1	Essential Qualification M. Phil in Demography/Mathematics/ Statistics with working experience of 1 years or Master degree in Demography/ Mathematics/Statistics with working experience of 3 years	Sample selection, estimation procedures (weights, etc.), Coordinate between the IIPS PIs and the FAs. Arranging meetings, workshops and seminars (M & L), Preparation excel sheet for household listing. And monitoring the and providing feedback to the listing teams	Maximum: Rs. 50,000/- (Remuneration will be fixed as per experience)
iv Training and Survey Implementation					
1	Chief Research officer (Social)	1	PhD. in Social Sciences/ Population Sciences/ Demography / Maths/ Statistics with 10 or more years of experience in large scale national level survey.	To prepare the broad framework of project as per the advice of the technical advisory Committee and related technical work.	Maximum: Rs.1,26,000/- (Remuneration will be fixed as per experience)
2	Senior Research Officer(Social)	1	Essential Qualification PhD. Degree in Demography/Mathematics/Statistics/ Social Sciences/Public Health with working experience of 5 years	Development of survey instruments and tools, manuals, protocols for monitoring and supervision of field work on day to day basis, data analysis, preparing fact sheets (district, state and national), writing state and national reports including state/national level dissemination.	Maximum: Rs.84,000/- (Remuneration will be fixed as per experience)

3	Research Officer (Social)	2	Essential Qualification PhD. Degree in Demography/Mathematics/Statistics/ Social Sciences/Public Health or M. Phil in Demography/ Mathematics/Statistics/Social Sciences/ Public Health with working experience of 3 years	Development of survey instruments and tools, manuals, protocols for monitoring and supervision of field work on day to day basis, data analysis, preparing fact sheets (district, state and national), writing state and national reports including state/national level dissemination. Checking FCT and reviewing the POQR sent by field Jr. RO	Maximum: Rs. 76,000/- (Remuneration will be fixed as per experience)
4	Junior Research Officer	2	M.Phil. in Social Sciences including Maths/Statistics with 1-year experience or M.A Social Sciences including Demography / Maths/ Statistics with 3 years of work experience in large scale national level survey.	Required to assist PIs and SRO/SPO in during the entire project duration and monitoring the field work by checking FCT and reviewing the POQR sent by field Jr. RO	Maximum: Rs. 47,000/- (Remuneration will be fixed as per experience)
v	Report Writing and Dissemination unit				
1	Research Officer	1	Essential Qualification PhD. degree in Demography/Mathematics/Statistics/ Social Sciences/Public Health or M. Phil in Demography/Mathematics/ Statistics/ Social Sciences/Public Health with working experience of 3 years	Required to assist PIs in report and dissemination and preparing factsheet (Districts, States and National), writing the State and National reports including State/ National level dissemination	Maximum: Rs. 76,000/- (Remuneration will be fixed as per experience)
2	Research Officer	1	Essential Qualification PhD in Demography/Mathematics/ Statistics/Social Sciences/Public Health or M. Phil degree in Demography/Mathematics/Statistics/ Social Sciences/ Public Health with working experience of 3 years	Required to assist PIs and SRO/SPO in report and dissemination and preparing factsheet (Districts, States and National), writing the State and National reports including State/ National level dissemination	Maximum: Rs.76,000/- (Remuneration will be fixed as per experience)

3	Junior Research Officer	1	Essential Qualification M. Phil in Demography/Mathematics/Statistics/Social Sciences/Public Health with working experience	Required to assist PIs and SRO/SPO in report and dissemination and preparing factsheet (Districts, States and	Maximum: Rs.47,000/- (Remuneration will be
			of 1 years or Master degree in Demography/Mathematics/Statistics/ Social Sciences/ Public Health with working experience of 3 years	National), writing the State and National reports including State/ National level dissemination	fixed as per experience)
vi	Data Processing and Tabulation Unit				
1	Chief Research Officer	1	Essential Qualification PhD in Demography/Mathematics/Statistics/Bio-Statistics with 10 years' experience Good working knowledge of data processing applications Desirable: Knowledge of statistical software like STATA, SPSS, SAS etc.	Lead the development of data validation, tabulation, and analysis applications using various Statistical software like STATA, SPSS, SAS etc.	Maximum: Rs. 1,26,000/- (Remuneration will be fixed as per experience)
2	Research Officer	1	Essential Qualification PhD. degree in Demography/Mathematics/Statistics or M. Phil in Demography/Mathematics/Statistics with working experience of 3 years Desirable: Knowledge of statistical software like STATA, SPSS, SAS etc.	Undertaking the development of data validation, tabulation, and analysis applications using various Statistical software like STATA, SPSS, SAS etc.	Maximum: Rs. 76,000/- (Remuneration will be fixed as per experience)

3	Junior Research Officer	2	<p>Essential Qualification M. Phil in Demography/Mathematics/Statistics with working experience of 1 years or Master degree in Demography/Mathematics/Statistics with working experience of 3 years</p> <p>Desirable: Knowledge of statistical software like STATA, SPSS, SAS etc.</p>	Undertaking the development of data validation, tabulation, and analysis applications using various Statistical software like STATA, SPSS, SAS etc.	<p>Maximum: Rs. 47,000/-</p> <p>(Remuneration will be fixed as per experience)</p>
vii Clinical Anthropometric and Biochemical unit					
1	Research Officers (CAB)	2	<p>Essential Qualification MD/MS or Master in Public Health with 2 years working experience or MBBS/BDS/BAMS/BHMS with 3 years of experience</p>	<p>Planning operationalizing and coordinating the work of the CAB component to be undertaken in NFHS-6. c</p> <p>Lead on the technical aspects of data validation, ensuring indicators</p>	<p>Maximum: Rs. 76,000/-</p> <p>(Remuneration will be fixed as per experience)</p>
2	Junior Research Officer (CAB)	1	<p>Essential Qualification MBBS/BDS/BAMS/BUMS/BHMS Desirable: Experience of integrating CAB with national level household surveys in Population, Health and Development</p>	<p>Planning operationalizing and coordinating the work of the CAB component to be undertaken in NFHS-6. Need to travel and be stationed across India as per requirement of Survey. Lead on the technical aspects of data validation, ensuring indicators</p>	<p>Maximum: Rs. 47,000/-</p> <p>(Remuneration will be fixed as per experience)</p>
viii Field Monitoring and Supervision					
1	Junior Research Officers (Social)	36	<p>Essential Qualification M. Phil in Demography/Mathematics/Statistics/Social Sciences with 1 year experience or Master degree in Demography/Mathematics/Statistics/Social Sciences with working experience of 3 years</p>	<p>Monitoring and supervision of NFHS-6 field work. Regular reporting to IIPS. Need to travel and be stationed across India as per requirement of Survey. Regular feedback to be provided to the field team according to the FCT and POQR report.</p>	<p>Maximum: Rs. 46,000/-</p> <p>(Remuneration will be fixed as per experience)</p>

2	Junior Research Officers (CAB)	18	Essential Qualification MBBS/BDS/BAMS/BUMS/BH MS Desirable: Experience of integrating CAB with national level household surveys in Population, Health and Development	Monitoring and supervision of NFHS-6 field work (CAB components). Regular reporting to IIPS. Need to travel and be stationed across India as per requirement of Survey. Regular feedback to be provided to the field team according to the FCT and POQR report specially CAB components.	Maximum: 46,000/- (Remuneration will be fixed as per experience)
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Instruction for applicant: The candidates are informed that all above posts are purely on temporary basis. The selected candidate will be provided appointment initially for a **maximum period of one year which may be extended based on the performance.**

The interested candidates are requested to apply with recent CV, copies of the degrees, certificates and other relevant documents, especially published research papers, experience certificate, recent photo and Aadhar/Pan Card along with application. All the applications should be sent via email to recruitment.nfhs@gmail.com, along with covering letter. The subject of email should clearly mention the following: "**Application for 'the posts (name of the post) applied for' vide advertisement no: IIPS/NFHS-6/10/2022** for the application to be considered for that particular position. The dates of the recruitment process for selection of the candidates for temporary appointment will be intimated later.

Note:

- I) **Only shortlisted candidates will be called for personal interview through e-mail.**
- II) **Please note that IIPS will NOT provide any TA/DA and accommodation to any candidate for attending the interview.**
- III) **Institute reserves the right to relax qualification and experience in deserving cases in view of NFHS-6 requirement.**
- IV) **Institute reserves the right to change the category of candidates hired for the various positions, across categories of social/Statistics/CAB/IT as per the requirement of the project.**
- V) **If needed from the waiting list some candidates may be offered temporary contractual appointment for the posts in NFHS-6.**

Ms. Manjiri Rane
Assistant Registrar (Admin)