

International Institute for Population Sciences (IIPS)
(Deemed to be University)

Govandi Station Road, Deonar, Mumbai – 400 088.

The Longitudinal Ageing Study in India (LASI), Wave 2

Advertisement for Contractual Project based Positions

Applications are invited for the following contractual positions under the project titled **"Longitudinal Ageing Study in India (LASI)"** at IIPS, Mumbai. The monthly consolidated remuneration and the number of positions for each post are listed below:

Sr. No.	Name of Position	Number of Positions	Salary (Consolidated)
1	Sr. Project Officer – Accounts and Administration	1	₹70,000 – ₹85,000 per month
2	Sr. Project Officer – Research	4	₹70,000 – ₹85,000 per month
3	Project Officer – Research	4	₹45,000 – ₹65,000 per month
4	Sr. Project Officer – IT	1	₹70,000 – ₹85,000 per month
5	Project Officer – IT	3	₹45,000 – ₹65,000 per month

All posts are purely temporary fixed tenure project based positions. Temporary Appointment shall terminate with completion of the project or the period of appointment, whichever is the earlier.

The appointment will initially for a period of **three months** which may be extended till completion of the project based on the performance. Educational qualifications or work experience requirements may be relaxed in deserving cases.

Candidates meeting the above criteria may fill the application form available through the provided **Google Form link (provided at the last of this advertisement)**. Only **shortlisted candidates** will be called for an interview and will be informed via email communication. Shortlisted candidates are required to produce **original documents** in support of their qualifications and experience at the time of the interview. No TA/DA will be paid for attending the interview.



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The Longitudinal Ageing Study in India (LASI), Wave 2

Applicants are invited for **Sr. Project Officer (Accounts & Administration)** position on contract basis in Longitudinal Ageing Project in India (LASI) project at IIPS:

Position	Sr. Project Officer (Accounts & Administration) - 1 position
Role & Responsibilities	<ul style="list-style-type: none">Managing overall administrative and financial matters of the LASI Project.Preparing RFPs for the selection of survey agencies and other services, including technical and financial evaluation of bids, and drafting contracts with field agencies.Handling all budget-related matters.Performing any other responsibilities related to the survey as assigned from time to time.The incumbent should be well-versed with accounting processes in Government of India (GoI) setups.
Qualifications	<p>Essential:</p> <ul style="list-style-type: none">M.Com with 7 years of experience, OR CA/CS/ICWA (Inter) cleared / MBA in Finance with 3 years of experience, OR B. Com with 10 years of experience.Experience in developing and managing RFPs, project contract documents, and financial management.Well-versed with GFR (General Financial Rules) and audit-related matters.Excellent oral and written communication skills in English. <p>Desirable:</p> <ul style="list-style-type: none">Retired Government servant (below 65 years of age) preferred.Knowledge of Government of India rules related to accounting standards, procedures, and financial management.Proficiency in computer applications, especially MS Excel and MS Word.Working knowledge of Tally ERP 9 and experience with GeM procurement procedures.
Salary	Rs. 70,000/- to 85,000/- Per Month (Consolidated)

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The Longitudinal Ageing Study in India (LASI), Wave 2

Applicants are invited for **Sr. Project Officer (Research)** positions on contract basis in Longitudinal Ageing Project in India (LASI) project at IIPS:

Position	Sr. Project Officer (Research) : 4 Positions
Role & Responsibilities	<ul style="list-style-type: none">• Oversee and guide the implementation of assigned tasks, ensuring adherence to project timelines.• Conduct in-depth data analysis, interpret findings, and contribute to evidence-based decision-making while ensuring the accuracy and compliance of project reports.• Organize and facilitate meetings, workshops, and training sessions, and coordinate logistics for survey activities.• Ensure proper documentation of survey-related activities.• Assist the team in project execution and research activities to enhance project outcomes.
Qualifications	<p>Essential:</p> <ul style="list-style-type: none">• PhD in Population Studies / Demography with some publications on Ageing OR M.Phil. in Population Studies / Demography with specialisation in Ageing Research with minimum of 2 years' experience and some publications on Ageing• Strong understanding of quantitative research methods and survey methodologies.• Experience in the field of social research and community-based research.• Experience in analysing large-scale demographic and health survey data such as LASI, NFHS.• Proficiency in the STATA, and MS Office Suite (Word, Excel, PowerPoint).• Excellent oral and written communication skills in English. <p>Desirable:</p> <ul style="list-style-type: none">• Experience in handling statistical and demographic software packages.• Track record of working in the health/social sector.• Experience in field survey settings.
Salary	Rs. 70,000/- to 85,000/- Per Month (Consolidated)

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The initial appointment will be for a period of **three months**, which may be extended until the completion of the project based on performance. **Educational qualifications or work experience requirements may be relaxed** in deserving cases at the discretion of the selection committee.

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Applicants are invited for **Project Officer (Research)** positions on contract basis in Longitudinal Ageing Project in India (LASI) project at IIPS:

Position	Project Officer (Research) : 4 Positions
Role & Responsibilities	<ul style="list-style-type: none">• Assist the team in the implementation of the tasks assigned. Supporting data analysis, preparation of reports and necessary documentation.• Arranging meetings, assisting in workshops/seminars/trainings during the course of survey• Supporting in the arrangement of logistics for State visits / workshops.• Supporting the preparation of reports and necessary documentation.• Any other responsibility relating to the survey that may be assigned from time to time.
Qualifications	<p>Essential:</p> <ul style="list-style-type: none">• M.Phil in Population Sciences /Social Sciences/Statistics/Mathematics OR M.P.S. with 1 year of relevant experience, or MA/MSc in these disciplines with 2 years of experience in handling large-scale surveys in health or social sectors.• Familiar in the use of STATA• Excellent oral and written communication skills in English <p>Desirable:</p> <ul style="list-style-type: none">• Experience in handling statistical and demographic software packages.• Track record of working in the health/social sector.• Experience in field survey settings.• Proficient in MS Office Suite (Word, Excel, PowerPoint).
Salary	Rs. 45,000/- to 65,000/- Per Month (Consolidated)

All positions are purely **temporary** and **project-based**. The temporary appointment shall terminate upon **completion of the project** or the **expiry of the appointment period**, whichever is earlier.

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Applicants are invited for **Senior Project Officer (SPO) –IT** positions on contract basis in Longitudinal Ageing Project in India (LASI) project at IIPS:

Position	Senior Project Officer – IT : 1 Position
Role & Responsibilities	<ul style="list-style-type: none">• Responsible for IT related activities during the course of survey assigned by IT coordinator/Project Coordinators.• Required to provide assistance in training and field implementation• Perform any other tasks assigned by the project team during field operations.• Dispatching of IT materials as per the instructions of IT coordinator/Project Coordinators.• Providing technical support to field teams and nodal office teams during the entire course of project
Qualifications	<p>Essential:</p> <ul style="list-style-type: none">• M.E./M.Tech in Computer Engineering or Computer Science and Engineering with a minimum of 2 years of experience, <p>OR</p> <ul style="list-style-type: none">• B.E./B.Tech in Information Technology / Computer Science / Computer Technology or MCA (Full-time only) from a recognized university with 4 years of experience.• Hands-on working experience with LAMP technology.• Excellent oral and written communication skills in English. <p>Desirable:</p> <ul style="list-style-type: none">• Proven track record of working in the health or social sector.• Experience in large-scale data processing technologies.• Experience in field survey settings.• Experience in CAPI field operations.• Working knowledge of software such as Stata and SPSS.
Salary	Rs. 70,000/- to 85,000/- Per Month (Consolidated)

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The Longitudinal Ageing Study in India (LASI), Wave 2

Applicants are invited for **Project Officer –IT** positions on contract basis in Longitudinal Ageing Project in India (LASI) project at IIPS:

Position	Project Officer – IT : 3 Positions
Role & Responsibilities	<ul style="list-style-type: none">Responsible for IT-related activities during the course of the survey as assigned by the IT Coordinator/Project Coordinators.Provide technical support to field teams and nodal office teams throughout the project duration.Perform any other tasks assigned by the project team during field operations.
Qualifications	<p>Essential:</p> <ul style="list-style-type: none">B.E./B.Tech in Information Technology / Computer Science / Computer Technology with at least 2 years of relevant experience, <p>OR</p> <p>MCA (Full-time only) from a recognized university with a minimum of 2 years of experience.</p> <ul style="list-style-type: none">Familiarity with LAMP technology.Excellent oral and written communication skills in English. <p>Desirable:</p> <ul style="list-style-type: none">Experience in field survey settings.Experience in CAPI field operations.
Salary	Rs. 45,000/- to 65,000/- Per Month (Consolidated)

All positions are purely **temporary, fixed-tenure**, and **project-based**. The temporary appointment shall terminate upon **completion of the project** or the **expiry of the appointment period**, whichever is earlier.

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Google Form link for submitting application for above listed positions :

<https://forms.gle/mHYgVc6Eb3Ehc2YdA>

Last date of application Submission: 12th August 2025, till 5.30 PM

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