

International Institute for Population Sciences (IIPS)
The Longitudinal Ageing Study In India (LASI), Wave 2 (2025-26)

| Sr. No | Designation | No. of Posts | Qualification | Roles and responsibilities | Monthly emoluments |
|--------|-------------------------------------|--------------|--|--|---|
| 1) | Sr. Project Officer (Health) | 1 | <p>Essential Qualifications:</p> <p>Educational Qualification:</p> <ul style="list-style-type: none"> ○ MBBS with 2 years of relevant experience. OR ○ BUMS/BAMS/BHMS/BDS/B.Pharm/M.Pharm/B.Sc. Nursing/BPT/BPMT/M.Sc. in Biochemistry or Biotechnology with at least 4 years of relevant experience. <p>Work Experience:</p> <ul style="list-style-type: none"> ○ Experience in designing, implementing, monitoring, and evaluation systems within the health sector. <p>Specialized Expertise:</p> <ul style="list-style-type: none"> ○ Demonstrated experience in Public Health, healthcare, National Health Systems, Health Policy, or Health Surveys, Ageing <p>Research and Analytical Skills:</p> <ul style="list-style-type: none"> ○ Understanding of quantitative research methods and measurement techniques. <p>Technical Proficiency:</p> <ul style="list-style-type: none"> ○ Familiar in the use of STATA, SPSS and proficient in MS Office Suite (Word, Excel, PowerPoint). <p>Communication Skills:</p> <ul style="list-style-type: none"> ○ Excellent oral and written communication skills in English. <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> ○ Monitoring & Evaluation (M&E) Knowledge ○ Understanding of health monitoring and evaluation systems, including the definition and measurement of core health indicators. <p>Field Experience:</p> <ul style="list-style-type: none"> ○ Experience in field survey settings. <p>Work Adaptability:</p> <ul style="list-style-type: none"> ○ Willingness to undertake extensive travel across the country and manage tasks under pressure. | <p>Key Responsibilities:</p> <ul style="list-style-type: none"> ○ Plan, operationalize, and coordinate the Health and Biomarker component of the LASI project in coordination with IIPS team. ○ Manage the technical aspects of data validation, adherence to methodologies, and coordination with LASI head office staff (IIPS). ○ Work in coordination with Health, Research, and IT teams to monitor activities and ensure smooth project implementation. ○ Monitoring of state-level trainings, workshops, and related capacity-building initiatives. ○ Support the preparation of project reports, deliverables, and related documentation. <p>Any other responsibility of the survey that may be assigned from time to time.</p> | <p>Rs. 70,000/- to Rs. 85,000/-</p> <p>(Consolidated)</p> |

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| 2) | Sr. Project Officer | 1 | <p>Essential Qualifications:</p> <p>Educational Qualification:</p> <ul style="list-style-type: none"> o PhD/M.Phil. in Population Studies / Demography with specialisation in Ageing Research. <p>Research and Analytical Expertise:</p> <ul style="list-style-type: none"> o Strong understanding of quantitative research methods and survey methodologies, publications on Ageing. <p>Technical Proficiency:</p> <ul style="list-style-type: none"> o Proficiency in the STATA, SPSS, MS Office Suite (Word, Excel, PowerPoint). <p>Communication Skills:</p> <ul style="list-style-type: none"> o Excellent oral and written communication skills in English. <p>Desirable Qualifications:</p> <p>Data Analysis:</p> <ul style="list-style-type: none"> o Advanced skills in data analysis, interpretation, and report writing, familiarity with LASI dataset. <p>Field Experience:</p> <ul style="list-style-type: none"> o Experience in field survey settings. <p>Adaptability and Travel:</p> <ul style="list-style-type: none"> o Willingness to undertake extensive travel across the country and manage work under pressure. | <p>Key Responsibilities:</p> <ul style="list-style-type: none"> o Oversee the LASI project activities, in coordination with IIPS team. o Liaise with IIPS, Ministry of Health and Family Welfare (MoHFW), on project progress, including training and data collection. o Prepare and maintained documentation for the wave 2 survey in term of data quality standards, field data related issues, data improvement feedbacks to agencies. o Provide regular reports to MoHFW and IIPS on project updates. o Assist in the preparation and coordination of trainings and workshops. o Oversee data validation and ensure proper use of methodologies. <p>Any other responsibility of the survey that may be assigned from time to time.</p> | <p>Rs. 70,000/- to Rs. 85,000/-</p> <p>(Consolidated)</p> |

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| 3) | Project Officer | 1 | <p>Essential Qualifications:</p> <p>Educational Qualification:</p> <ul style="list-style-type: none"> ○ PhD in Population Studies / Demography / Social Sciences OR M.Phil. in Demography OR Social Sciences with 1 year of relevant experience, or MA/MSc in these disciplines with 2 years of experience in handling large-scale surveys in health or social sectors. <p>Experience:</p> <ul style="list-style-type: none"> ○ Exposure to project planning, implementation, monitoring in large-scale surveys. ○ Experience in managing large-scale surveys from inception to completion. <p>Communication Skills:</p> <ul style="list-style-type: none"> ○ Exceptional oral and written communication skills in English to effectively interact with various stakeholders, including senior management, field agencies, and government bodies. <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> ○ Degree in management studies. ○ Experience in field survey settings. ○ Familiar in the use of STATA, SPSS and proficient in MS Office Suite (Word, Excel, PowerPoint). <p>Adaptability and Travel:</p> <ul style="list-style-type: none"> ○ Willingness to undertake extensive travel across the country and manage work under pressure. | <p>Key Responsibilities:</p> <ul style="list-style-type: none"> ○ Oversee LASI project activities, in coordination with IIPS team. ○ Coordinate between IIPS, MoHFW, agencies to ensure smooth execution of project deliverables. ○ Support the institution for workshops, seminars, state-level trainings, and other project-related events. ○ Prepare regular reports and documentation for submission to MoHFW, IIPS, and other stakeholders. ○ Be prepared to handle additional tasks as assigned, travel extensively within the country, and work under pressure to meet project deadlines. <p>Any other responsibility of the survey that may be assigned from time to time.</p> | <p>Rs. 45,000/- to Rs. 65,000/-</p> <p>(Consolidated)</p> |

These are purely temporary, project-based positions located at the Ministry of Health & Family Welfare, New Delhi. The appointment will initially will be for six months and likely to be extended. Educational qualifications or work experience requirements may be relaxed in deserving cases.

Candidates meeting the above criteria may send their CVs, along with a completed copy of the "APPLICATION FORM" provided with this advertisement, to IIPSLASI@GMAIL.COM by 26th January 2025.

Applications without a detailed CV and a completed application form will not be considered.

Shortlisted candidates will be informed and invited for an interview.

Done
10/1/25

Assistant Registrar (Admin)

International Institute for Population Sciences (IIPS)

Govandi Station Road, Deonar, Mumbai-400 088

Phone: 022-42372401.

APPLICATION FORM

I am applying for the position of _____

| Name of the candidate | Educational Qualification (Highest to lowest order) with College/ Institute/University Name | Work Experience (Total in years and details with Employer Name) | Contact Number | Email | Current Location (Name of City/Town/ Village) | Ready to relocate to Delhi (Yes/No) | How soon can join if selected? (Number of days to be mentioned) |
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