

MINUTES OF THE NINETY-SEVENTH EXECUTIVE COUNCIL MEETING
OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES
HELD ON NOVEMBER 30, 2012 AT NIRMAN BHAVAN.

The ninety-seventh Executive Council meeting of the International Institute for Population Sciences, Mumbai was held on November 30, 2012 at 3.00 p.m. at Nirman Bhavan, New Delhi. The meeting was chaired by Shri P.K. Pradhan, Secretary, Ministry of Health and Family Welfare, Government of India and Chairman, Executive Council, IIPS.

The following members attended the meeting:

1. **Ms. Madhu Bala**
Additional Director General
Ministry of Health & Family Welfare
Nirman Bhavan,
NEW DELHI # 110 108.
2. **Dr. Rattan Chand**
Chief Director (Statistics)
Ministry of Health & Family Welfare
Nirman Bhavan,
NEW DELHI # 110 108.
3. **Dr. Faujdar Ram**
Director & Sr. Professor
IIPS, Deonar,
MUMBAI # 400 088.
4. **Dr. K. Srinivasan**
Emeritus Professor
Apartment E/14,
TVH Rozalia Park, Anand Nagar,
Thuraipakkam,
Chennai - 600 096.
TAMIL NADU.

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12-15 mon

Prof.(Ms.) Vasudha Kamat
Vice Chancellor
S.N.D.T Women's University
1, N. Thackersey Road,
MUMBAI - 400 020.

5. Dr. Ram Tarneja
Management Professional
Flat # 2102, Planet Godrej,
AQUA - Tower II,
K.K. Marg, Jacob Circle,
Mahalaxmi,
MUMBAI - 400 011.

7. Dr. Shireen J. Jejeebhoy
Senior Program Associate
Population Council,
Zone 5A, India Habitat Centre,
Lodi Road,
NEW DELHI-110 003.

8. Dr. S.K. Singh
Professor
IIPS, Deonar,
MUMBAI # 400 088.

9. Dr. T.V. Sekher
Associate Professor
IIPS, Deonar,
MUMBAI # 400 088.

10. Dr. M.K. Kulkarni
Registrar &
Non-Member Secretary
IIPS, Deonar,
MUMBAI # 400 088.

Smt. Vasanthi R., Accounts Officer, IIPS, also attended the meeting on invitation.

Shri Rajiv Takru, Additional Secretary & Financial Advisor, MOHFW and Dr. S. Parasuraman, Director, Tata Institute of Social Sciences could not attend the meeting due to prior commitments.

ITEM NO.1

Confirmation of the Minutes of the 96th meeting of the Executive Council held on December 14, 2011.

The minutes of the 96th meeting of the Executive Council of the International Institute for Population Sciences held on December 14, 2011 were circulated among the members of the Executive Council. As there were no objection from the members the minutes were confirmed.

ITEM NO.2

Action taken on the decisions of the 96th meeting of the Executive Council held on December 14, 2011.

Decisions of the 96th meeting of the Executive Council held on December 14, 2011 were noted and following discussions were made on action taken:

Regarding budget requirements for the current financial year 2012-13, it was observed that every year provision is made for construction works under 'Plan' 'Capital Works' but it remains unutilized. It was emphasized that the budget requirement should be realistic to ensure its full utilization. The CPWD Architect informed that there was delay in initiating the work as documentation work could not be completed in time due to application of new rules by the local bodies for observing 30 mtr. ht for newly proposed buildings. Initially, the proposal was for 12 storey building and later on it was amended to 6 storey building. As a result the Institute would not be able to utilize the budget in the current financial year.

Sub-Item No.2:

(Sub-Item No.9 - 95th E.C. Meeting) For appointments of Assistant Professor, Asssitant Registrar, etc., it was noted that appointment

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orders have been issued to the selected candidates, and they will be joining the post shortly. Dr. Shireen Jejeebhoy pointed out that the process of selection of faculty need to be improved for better judgment of the meritorious candidates as it is not justified to interview large number of candidates in a single day. She suggested to review the process of screening of applications and selection of candidates for future vacancies. Dr. Rattan Chand informed the members that the selection for the post of Assistant Professor were done following due procedure as per UGC guidelines. Dr. Shireen Jejeebhoy opined that selection procedure may be reviewed at the time of selection of Associate Professor and Professor and efforts should be made to select brilliant candidate for the Institute. Prof. Vasudha Kamat suggested that for screening of applications, the Institute can avail assistance of well known firms / consultants. Also, the Institute should have micro teaching tests and communication skill test which would help in selection of best candidate. Such procedures are followed by number of universities.

(Sub Item No.19 - 95th E.C. Meeting) As per the Task Force recommendations, Project Support Cell is initiated partially. Director informed after commencement of NFHS-4 project, the Institute will fully establish the Project Support Cell.

Sub-Item No.4: Regarding Extra Mural Studies, it was reported that new students have been enrolled for the current session and the review of the Department is in process.

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Sub-Item No.10: For approval of Recruitment Rules for the post of UDC, it was reported that 20% i.e. two posts are to be kept for deputation and accordingly it is amended. The Executive Council did not approve to keep the post of Telephone Operator cum Receptionist as feeder grade for promotion to the post of Upper Division Clerk.

ITEM NO.3:

Recommendation for adoption of the Annual Report for the year 2011-2012.

The Executive Council considered the Annual Report of the Institute for the year 2011-2012 and recommended for adoption by circulation among the members of the General Council of the Institute.

ITEM NO.4

Approval for running the Department of Distance Education (Extra Mural Studies) on yearly basis and sanction of Expenditure for the year 2012-13.

The Executive Council approved continuation of running of the Department of Distance Education (Extra Mural Studies). It was agreed that expenditure will be met from the funds generated.

ITEM NO.5

Approval of Fellowship for M.A./M.Sc. II year batch 2012-13.

As recommended by the Standing Finance Committee the Executive Council approved payment of fellowship for M.A./M.Sc. 2012-13 year batch.

ITEM NO.6

Approval for continuation of the research projects initiated during the year 2011-12 and reporting of completed projects.

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Director reported about the progress of the on-going research projects of the Institute. It was discussed that many old projects are still going on and the Institute should try to initiate good projects. A detailed discussion was also held to launch Institute journal on Demography. However, members were informed that already one journal on Demography (Demography India) is published by IASP and it has been difficult to maintain the quality. It was pointed out by Director (also current Editor-in-Chief of Demography India) that there is urgent need for institute journal as there is only one journal at present which takes too long to get the papers accepted and published. Prof. Vasudha Kamat expressed that possibility to have more areas/discipline/interlinks subjects which are related to Demography may be focused so that sufficient quality papers are available for publishing and it would help in widening the scope of journal. She also suggested to explore the possibility of initiating e-journal rather than printed publication which will be more cost effective. Reducing the periodicity of the Journal to quarterly can also be considered by IIPS to reduce the time lag in publishing the papers in the Journal. Chairman however suggested to have more discussions with Faculty and in Academic Council and then bring proposal in next Executive Council meeting.

ITEM NO.7

Approval of Revised Estimates 2012-13.

The Executive Council approved the Revised Estimates 2012-13 which was proposed as under:

				(in lakhs)
Non Plan Plan	Capital	Rs.100.00		Rs.1255.00
	Revenue	Rs.500.00		Rs. 600.00

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Rs.1855.00
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The Executive Council suggested that the estimates under 'Capital' may be reviewed based on requirements projected by the CPWD, and accordingly a proposal may be sent to the Ministry.

ITEM NO.8

Approval of Budget Estimates 2013-14.

The Executive Council approved the Budget Estimates 2013-14 as under:

			(in lakhs)
Non Plan			Rs.1620.00
Plan	Capital	Rs.1000.00	
	Revenue	Rs. 910.00	Rs.1910.00

			Rs.3530.00
			=====

ITEM NO.9

Approval of Administrative and Governance issues of IIPS as per UGC notification requirement.

It was informed to the Council that changing the Institute Bylaws and Governing structure is must as per UGC Regulations issued in May 2010. Further, it was also informed to the Council that IIPS need to rectify the shortcomings pointed out by a Committee of the Experts constituted by UGC /Ministry of HRD in order to retain its Deemed University status. In this regard, it was also informed that a committee headed by the AS (H) has given recommendations which need to be accepted by the Council. There was detailed discussion on the issue of governance and different alternatives were discussed. It was suggested to have only one authority at top

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i.e. President of the Society and Chancellor (Minister of Health) as Institute is funded by MOHFW and it cannot be compared with private Deemed University. The Chairman suggested to have more discussion on this issue. The Chairman also suggested (if possible) to take simultaneous action to make IIPS as Institute of National Importance and accordingly a proposal may be submitted to the Ministry.

ITEM NO.10

Reporting of progress on Infrastructure Development Project of IIPS.

Smt. Sonia Mehta, Sr. Architect and Shri Abhai Sinha, Chief Engineer were invited to make a presentation on the proposed layout of the new building. The Chairman and the members of the Executive Council approved the new building proposed by CPWD along with the estimates. However, the Chairman suggested that the Institute should commence the work at the earliest and it should be completed within two years, and the procedure may be expedited immediately. Chief Engineer has assured that the demolition of present structure and work of basement area up to plinth level can be initiated. Simultaneously, the proposal can be sent to BMC for approval. He further informed that in order to finalize the tender for Architectural work and Construction atleast 3-4 months time will be required.

ITEM NO.11:

Approval for implementation of UGC Rules to Non Teaching Group 'A' posts.

It was pointed out that this item is related to item 9 discussed above. The Registrar informed that as per UGC Regulations, the main authorities of a University are Vice Chancellor, Registrar,

Finance Officer and Controller of Examination and provision for these posts have been proposed in 12th Five Year Plan. The Chairman suggested that all issues as detailed in the report dated May 2012 of the Committee headed by the then AS (Health) may be examined. The general view was that the mandatory posts and the recommended pay scales may be agreed as per recommendations of the Committee. However, the existing incumbents would not get the benefit as the new posts (when created) are to be filled as per the RRs to be finalized for these posts. It was decided that the Institute may work out details and send a proposal for further consideration.

ITEM NO.12: Approval of Adoption of Annual Report for the year 2011-12 by circulation amongst the members of the General Council.

The Executive Council approved circulation of Annual Report for the year 2011-12 by circulation amongst the members of the General Council.

ITEM NO.13: Reporting of matters to the Executive Council.

The Executive Council noted reporting of matters.

The meeting ended with a vote of thanks to the chair.

(Dr. M.K. Kulkarni)
Registrar &
Non-Member Secretary

(Dr. Faujdar Ram)
Director & Sr. Professor
Member

Approved

(Shri P.K. Pradhan)
Secretary, Ministry of Health and Family Welfare, and
Chairman, Executive Council, IIPS.

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