

International Institute for Population Sciences
Deemed to be University
Mumbai – 400 088

**Guidelines for IIPS Travel Grant to the Students Visiting Foreign Countries for
Conferences/Seminars/Workshops/Symposia**

The IIPS encourages its full time students enrolled for the Ph.D. programme to participate in capacity building training programmes/ seminars/ workshops/ symposia and to present their doctoral research in the reputed international conferences/ seminars being organized/ held outside India. Subject to availability of fund, the Institute provides partial support to the students whose applications have been selected for the training programmes/ conferences/ seminars/ workshops/ symposia outside India. The broad guideline for the same are as follows:

1. Only full time Ph.D. scholars enrolled with the Institute at the time of application can avail IIPS travel grant.
2. The Ph.D. scholars seeking travel grant must not have received full scholarship/grant from the organizers or from any other funding source.
3. The maximum amount of grant is fixed at INR 50,000 (up to US\$ 750) per student and only once during their Ph.D. registration period.
4. The Ph.D. scholars who are in the first and second year of Ph.D., may seek the grant for the training programmes/conferences/workshops/symposia aiming at the capacity building related to their doctoral work/topic.
5. The Ph.D. scholars who are in the second, third and fourth year of Ph.D. may seek the grant for presenting their doctoral research work as oral/ flash presentation (and not as poster). The submitted research paper must not have been presented elsewhere and must not have been published.
6. Those who wish to avail the travel grant for conference/ seminar must submit their complete research paper along with an application in prescribed format (attached here).
7. The Ph.D. scholars who wish to avail the grant must submit their completed application in the prescribed format to the Academic Section. Incomplete application will not be considered for the award.
8. The Ph.D. scholars must submit their application at least 30 days prior to the scheduled conference/ workshop/ seminar/ symposium/ training programme.
9. Institute reserves the right to consider/dismiss any application.

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Proforma for Travel Grant to IIPS Ph.D. Scholars

1	Full name of the scholar (as enrolled)	
2	Date, Month and Year of the Registration of Ph.D.	
3	Type of research fellowship	1. JRF / SRF 2. GOI 3. Others
4	Stage of Ph.D.	1. First Year 2. Second Year 3. Third Year 4. Fourth Year
5	Title of the dissertation (<i>enclose copy of Concept Note/Proposal as applicable</i>)	
6	Title of the paper selected (<i>enclose full paper</i>)	
7	Type of presentation	1. Oral 2. Poster
8	Details of the conference/ workshop/ seminar/ symposium/ training programme including organizer	
9	Details of the conference/ workshop/ seminar/ symposium/ training programme attended prior to this application since Ph.D. registration (<i>list up to 5</i>)	1. 2. 3. 4. 5.
10	Whether paper to be presented is from his/her doctoral work?	Yes No
11	How this workshop/seminar/conference/ symposium/ training programme would help your research work? (<i>maximum 300 words; attach additional sheet separately</i>)	
12	Whether part/ full paper has been presented before/ published elsewhere?	
13	Guide's remark	
14	Any other relevant information, please furnish	
<i>I certify that I have not availed foreign travel grant from the Institute.</i>		

Date of Submission:

Signature of the Scholar

Enclosures (must)

1. Acceptance letter
2. Full paper
3. Grant awarded, if any
4. Concept Note/Research Proposal
5. Justification (No. 11 in above format)

<i>Decision of the Committee</i>	
<i>Signatures of the Committee Members</i>	