

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of the Institute held on Tuesday, October 01, 2019

A meeting of the Internal Quality Assurance Cell (IQAC) of the Institute was held on Tuesday, October 01, 2019 at 3.00 pm in the Seminar Hall of the Institute. The following members were present:

Prof. K.S. James, Director & Senior Professor.....Chairperson
 Prof. R.B. Bhagat.....Member
 Prof. Archana Roy.....Member
 Dr. Manoj Alagarajan.....Member
 Dr. Harihar Sahoo.....Member
 Mr. Aniket Chattopadhyay, AFO.....Member
 Ms. Manjiri Rane, Assistant Registrar (Academic).....Member
 Mr. Anjani Mishra, System Manager.....Member
 Dr. D.D. Mestri, Library & Information Officer.....Member
 Prof. D.P. Singh, Tata Institute of Social Sciences, Mumbai.....Member
 Mr. Nandlal Mishra, General Secretary, Student Council.....Member
 Prof. R. Nagarajan, Co-ordinator, IQAC.....Member

Dr. M.K. Kulkarni (Registrar, IIPS) and Dr. Sanjay Kumar (UNFPA) could not attend the meeting.

Prof. K.S. James, Director & Senior Professor welcomed all the members for the first meeting of the IQAC and explained about the mandatory requirement of IQAC Cell in the Institute for the NAAC Accreditation. Before starting the deliberations on the agenda, Prof. Nagarajan (Co-ordinator, IQAC) made a power-point presentation to appraise the members about the objective of the IQAC, functions and benefits of IQAC, mandatory submission of Annual Quality Assurance Reports (AQARs) and components of AQARs. After the deliberations, the members of the IQAC made the following recommendations as the quality enhancing measures at IIPS:

1. **Prevention of Plagiarism:** For the promotion of academic integrity and prevention of plagiarism at IIPS, anti-plagiarism software should be introduced for all the M.Phil and Ph.D. dissertations/thesis at the time of their submission starting from the academic year 2020-21.
2. **Evaluation of Teachers:** Evaluation of teachers by the students should be introduced from the first semester of 2019-20 batch for all the academic courses offered at IIPS and all the teachers should be individually evaluated by the students for all the papers taught by them in the semester. The paper-wise evaluation scores should be communicated to the teachers individually every semester.
3. **IIPS Quarterly Newsletter:** In addition to the existing sections of IIPS Quarterly Newsletter, additional sections should be introduced to cover the following activities of IIPS: (a) abstracts of research projects completed during the quarter, (b) abstracts of research papers published as journal articles and chapters in edited books; (c) abstracts of publications such as books, monographs, etc.; (d) seminars/workshops/symposiums conducted at the IIPS, and (e) visitors to the Institute.
4. **Summer Internship:** IIPS should provide summer internship to the students from other institutions ranging from 30-45 days during the summer holidays when hostel accommodation is available. Accommodation may be provided free of charge to the students from other institutions.

5. **IIPS Website:** IIPS website should be made more interactive where faculty members can update their webpage on their own.

The meeting ended with a vote of thanks to the Chair.

Prof. K.S. James


Prof. R.B. Bhagat


Prof. Archana Roy


Dr. Manoj Alagarajan


Dr. Harihar Sahoo


Mr. Aniket Chattopadhyay


Ms. Manjiri Rane


Mr. Anjani Mishra


Dr. D.D. Mestri


Prof. D.P. Singh


Mr. Nandlal Mishra


Prof. R. Nagarajan



Director & Senior Professor

International Institute for Population Sciences
(Deemed University)
Mumbai

Meeting of the Internal Quality Assurance Cell (IQAC)
Tuesday, October 01, 2019

Attendance

Sl. No.	Name	Signature
1		
2	R. B. Bhagat	R.B. Bhagat
3	R. NAGARAJAN	R. Nagarajan
4	Anehona K. Roy	Anehona K. Roy
5	Harshu Sahu	Harshu Sahu
6	D. D. Mehta	D. D. Mehta
7	Aniket Chattopadhyay	Aniket
8	Manoj Alagarajan	Manoj.
9	Anjani Kumar Mishra	Anjani
10	D. P. Singh	D. P. Singh
11		
12		
13	NAND LAL MISHRA	Nand Lal Mishra
14		

अन्तर्राष्ट्रीय जनसंख्या
विज्ञान संस्थान
(विश्वविद्यालय समतुल्य)*

स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार का स्वायत्त संगठन
गोवन्डी स्टेशन रोड, देवनार, मुंबई - 400 088. भारत



(स्थापना / Established in 1956)
बेहतर भविष्य के लिए क्षमता निर्माण
Capacity Building for a Better Future

Sr. No.: 19-20 / 1384

International Institute for
Population Sciences
(Deemed University) *

An Autonomous Organisation of Ministry of Health & Family Welfare, Govt. of India
Govandi Station Road, Deonar, Mumbai - 400 088. INDIA

September 26, 2019

Dear Sir/Madam,

The first meeting of the **Internal Quality Assurance Cell (IQAC)** of the Institute will be held on **Tuesday, October 01, 2019 at 3.00 pm** in **Seminar Hall** to discuss about the activities of the IQAC as per the requirement of the NAAC Accreditation.

I request you to kindly make it convenient to attend the meeting.

With regards,

Yours sincerely,

R. Nagarajan

R. Nagarajan
Professor
Co-ordinator, IQAC

Members of IQAC, IIPS

1	Director and Senior Professor	Chairperson
2	Prof. R.B. Bhagat	Member
3	Prof. Archana Roy	Member
4	Dr. Manoj Alagarajan	Member
5	Dr. Harihar Sahoo	Member
6	Registrar	Member
7	AFO	Member
8	Assistant Registrar (Academic)	Member
9	System Manger	Member
10	Library and Information Officer	Member
11	Dr. D.P. Singh, Professor, TISS	Member
12	Dr. Sanjay Kumar, UNFPA, New Delhi	Member
13	General Secretary, Student Council, IIPS	Member
14	Dr. R. Nagarajan, Co-ordinator, IQAC	Member