

F. No. B-12019/2/2016-Stats (IIPS) / E. No 3047082
Government of India
Ministry of Health and Family Welfare
Department of Health and Family Welfare
(Statistics Division)

R.No.317, 3rd Floor,
IRCS Building, Red Cross Road, N.D.
Dated the 19th June, 2026

OFFICE MEMORANDUM

Subject: Minutes of 95th Standing Finance Committee (SFC) Meeting of IIPS, Mumbai, held on 2nd June, 2026, under the Chairmanship of Additional Secretary & Financial Adviser, Ministry of Health and Family Welfare, Government of India - reg.

The undersigned is directed to forward herewith the minutes of the 95th Meeting of Standing Finance Committee (SFC) of IIPS, held on 02-06-2026 at Kartavya Bhawan-I, New Delhi, under the Chairmanship of Additional Secretary & Financial Adviser, Ministry of Health and Family Welfare, Government of India, for further circulation among all the members of the SFC.

2. This issues with the approval of Competent Authority.


19/06/2026
(Amrit Lal Jangid)
Director (Stats)

To,

Director & Sr. Prof. (Additional Charge),
International Institute for Population Sciences,
Govandi Station Road, Deonar,
Mumbai - 400088.

Copy to:

1. Sr. PPS to AS&FA, MoHFW
2. PPS to DG(Stats), MoHFW
3. PPS to CD (Stats), MoHFW

**MINUTES OF THE NINETY-FIFTH MEETING OF THE STANDING FINANCE
COMMITTEE (SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION
SCIENCES (IIPS), MUMBAI**

The ninety-fifth meeting of the Standing Finance Committee (SFC) of the International Institute for Population Sciences (IIPS), Mumbai was held on 02nd June, 2026 at MoHFW, Kartavya Bhawan-I, New Delhi. The meeting was chaired by Shri Hoveyda Abbas, Additional Secretary & Financial Adviser, Ministry of Health and Family Welfare, Government of India, and Chairperson of the Standing Finance Committee, IIPS. The list of participants who attended the meeting is enclosed at Annexure I.

2. After deliberation on the item-wise agenda in the meeting, the decisions taken are given below:

Agenda No.1: Confirmation of the minutes of 94th meeting of the Standing Finance Committee held on 01st October, 2025

The minutes of the 94th meeting of the Standing Finance Committee of IIPS held on 01st October, 2025, as approved by the Chairperson and circulated among the members were confirmed.

Agenda No.2: Action taken on the decisions of the 94th meeting of the Standing Finance Committee held on 01st October 2025

The Standing Finance Committee noted the action taken on the decisions of the 94th meeting of the SFC held on 01st October 2025.

The chairperson discussed the proposal on increasing the retirement age of faculty members from 62 to 65 years as per the UGC norms. The proposal is under process in the Ministry.

On the Agenda No. 7 of the Ninety-Fourth Meeting of the Standing Finance Committee (SFC) on Extension of GoI Fellowship to Ph.D. students for fifth year, the SFC noted that the recommendation of the Committee constituted at IIPS for examining the same is pending at IIPS. The Chairperson of the SFC advised to communicate recommendations of the said Committee to MoHFW for approval of the SFC.

The Chairperson also advised to include the new students in the earlier list and send the recommendation to MoHFW.

The Chairperson of the SFC recommended to submit a detailed proposal for the approval of SFC regarding the objectives of the Staff Welfare Fund, Activities undertaken using that fund, annual expenditure, SoP for incurring expenditure, possible sources of revenue, etc.

Agenda No.3: Approval of implementation of medical facilities in IIPS Mumbai

The Standing Finance Committee in-principle agreed for tie-up with the private hospitals on cashless basis for regular faculties, non-faculties, pensioners of the Institute. The chairperson advised to explore possibility for an MoU with the private hospitals with IPD/OPD facilities as per CGHS rates.

The Chairperson further suggested that the Institute may examine the accounting procedures being followed by other AIIMS with regard to monthly contributions made by regular faculty members, non-faculty employees, pensioners, and the lump-sum contributions deposited by pensioners at the time of retirement. It was also suggested that a dedicated fund may be created for this purpose, from which reimbursements could be made. Further, a comprehensive Standard Operating Procedure (SOP) may be formulated to ensure transparency, uniformity, and proper management of the fund.

The chairperson also suggested to check the medical facilities and reimbursement process and Rashtriya Arogya Nidhi (RAN) facilities for the patients who are not covered under CGHS. The SFC also recommended the Group Student Health Insurance facility from Insurance Companies for all Masters and Ph.D. students. The Insurance company will be hired from GeM who will provide the minimum premium with maximum benefits to the students.

IIPS was advised to prepare detailed proposal as above, for placing before the Executive Council.

Agenda No.4: Purchase of Vehicles for the Institute

The Standing Finance Committee recommended to condemn the proposed two vehicles Maruti SX4 and Xylo of IIPS Mumbai. The SFC also recommended procurement of two vehicles (such as Ertiga/Innova Crysta and Swift Dzire/Ciaz) from the Institute Development Fund (IDF), for the Institute through the GeM Portal or in accordance with the provisions of the General Financial Rules (GFRs), 2017. The proposal is recommended for the approval of Executive Council.

Agenda No.5: Approval of the fellowship and fee structure of One-Year M.S (Population Studies) Programme in place of M.P.S.

The Standing Finance Committee considered and recommended for placing in the Executive Council meeting. The details are as under:

- i. The same fellowship may be retained for new M.S.(Population Studies) programme alike erstwhile MPS i.e., Rs. 5,000/- monthly fellowship per student for 55 intake.
- ii. The same fee structure may be retained for new M.S.(Population Studies) programme alike erstwhile MPS.

Agenda No.6: Revision of Fee structure of all PG Programmes and PhD programme and PDF Programme.

The Standing Finance Committee considered the new fee structure for the PhD programme and PDF programme w.e.f. academic year 2027-28. The proposal is recommended for the approval of upcoming Executive Council.

Agenda No.7: Approval for Internal Revenue Generation as Income in Books of Accounts

After deliberation, the Chairman recommended to create provision for liability in the books of accounts of the mentioned EMD/SD amount as per the audit report. The matter should be discussed with CAG empaneled statutory auditor (Chartered Accountant) for passing the entry in the books of accounts. After that wide publicity should be done for notifying the bidders/vendors for giving fair opportunity to claim the mentioned EMD/SD amount. The unclaimed EMD/SD amount, for more than three completed years, shall be deposited/credited to the Institute and deposited the same in the Institute Development Fund (IDF) as receipt.

Agenda No.8: Approval of Statutory Audit Fee for Sponsored Projects

The SFC recommended to release the audit fee of the remaining projects accounts of FY 2024-25 as per the approved rate proposed by CAG. The Chairperson suggested that the audit of accounts of the externally funded sponsored projects from the FY 2025-26 onward will be certified and audited from hired Chartered Accountants/ Chartered Accountant Firms. The hiring process will be executed as per the provisions of GFRs 2017 and/or Manual for Procurement of Consultancy Services 2025.

Agenda No.9: Consideration of Part B pay structure of 6th CPC for the post of Assistant and Steno Gr.II.

The Chairperson was informed that the proposal is under process in the Ministry.

Agenda No.10: Clarification regarding pay fixation on grant of ACP/MACP i.r.o Ms. Lavina Tauro, Selection Grade Stenographer

The Chairperson was informed that the requisite clarification has been sought by the Ministry from IIPS. Upon receipt of the same, the matter will be examined and processed in accordance with the extant rules and guidelines.

Agenda No.11: Request for Rectification of Pay Fixation on Grant of MACP to Non-Teaching Staff in accordance with Ministry of Finance (Department of Expenditure) OM's dated 28.11.2019.

The Chairperson was informed that the proposal is under process in the Ministry.

Agenda No.12: Reporting Item-Feasibility Study of Performance Audit by C&AG on the Functionality of IIPS Mumbai

The matter was noted by the SFC. The chairperson suggested to take proper action on the misuse and excess of overtime allowance payments to the outsourcing staff hired through outsourcing agency.

ANNEXURE – I

The following members were present in the Standing Finance Committee meeting held on 18th October 2024:

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|---|---|------------------|
| 1. Shri Hoveyda Abbas, AS&FA, MoHFW | - | Chairperson |
| 2. Ms. Reena Singh, CD (Stats), MoHFW | - | Member |
| 3. Prof. D.A.Nagdeve, Director (Addl. Charge), IIPS | - | Member-Secretary |
| 4. Prof. Abhishek Singh, Professor, IIPS | - | Member |
| 5. Dr. Srinivas Goli, Associate Professor, IIPS | - | Member |
| 6. Dr. Manoj Alagarajan, Associate Professor, IIPS | - | Special Invitee |

The following officials also attended the meeting:

- | | | |
|--|---|---------|
| 1. Mr. Amrit Lal Jangid, Director (Stats), MoHFW, | - | Invitee |
| 2. Mr. Aniket Chattopadhyay, Asst. Finance Officer | - | Invitee |