

File No. B-12019/2/2016-Stats (IIPS) / E. No. 3047082
Government of India
Ministry of Health and Family Welfare
Department of Health and Family Welfare
(Statistics Division)

Room No. 305, 3rd Floor,
IRCS Building, Red Cross Road,
New Delhi-110001
Dated: 23-10-2024

To,

Director (Addl. Charge),
International Institute for Population Sciences
Govandi Station Road, Deonar
Mumbai - 400088

Subject: Minutes of the 93rd Standing Finance Committee (SFC) Meeting held on 18th October, 2024 – reg.

Sir,

This is regarding 93rd Standing Finance Committee (SFC) Meeting of IIPS, held on 18-10-2024 at IIPS under the Chairpersonship of Sh. Jaideep Mishra, Additional Secretary & Financial Advisor, Ministry of Health & Family welfare, Government of India. I am directed to forward herewith the duly approved minutes of the meeting for further circulation among all the members of the SFC.

2. This issues with the approval of the competent authority.

Encl.: Minutes of Meeting

Ritu Singh
23/10/24
(Ritu Singh)

Deputy Director (Stats)

Copy to:

1. Sr. PPS to AS&FA, MoHFW.
2. PPS to CD(Stats), MoHFW.

MINUTES OF THE NINETY-THIRD MEETING OF THE STANDING FINANCE COMMITTEE (SFC) OF THE INTERNATIONAL INSTITUTE FOR POPULATION SCIENCES (IIPS), MUMBAI

The ninety-third meeting of Standing Finance Committee (SFC) of the International Institute for Population Sciences (IIPS) was held on 18th October, 2024 at 11.00 a.m., under the Chairmanship of Shri Jaideep Mishra, Additional Secretary & Financial Advisor, Ministry of Health and Family Welfare at IIPS, Mumbai. The list of participants is enclosed at Annexure-I.

2. After deliberations on the agenda, the decisions taken are given below:

Agenda No.1: Confirmation of the minutes of 92nd meeting of the Standing Finance Committee held on 17th November 2023

The minutes of the 92nd meeting of the Standing Finance Committee of IIPS, Mumbai held on 17th November, 2023, as approved by the Chairperson and circulated among the members were confirmed.

Agenda No.2: Action taken on the decisions of the 92nd meeting of the Standing Finance Committee held on 17th November 2023

The Standing Finance Committee noted the action taken on the decisions of the 92nd meeting of the Standing Finance Committee held on 17th November 2023.

Agenda No.3: Approval of Audit Report and Audited Annual Accounts of IIPS Main a/c. for the financial year 2023-24

The Standing Finance Committee considered and recommended placing of the Audit Report and Audited Annual Accounts of IIPS Main a/c. for the financial year 2023-24 in the forthcoming Executive Council meeting. The Chairman suggested the following points:

1. Submit the management reply to statutory auditor's observations and qualifications made to the accounts and resolve the same on priority.
2. A chartered accountant be hired by IIPS for a defined period for helping in preparation of annual accounts, resolving the statutory audit queries, verification of Fixed Assets and to prepare uniform format of annual accounts for IIPS and all external funded projects. Detailed proposal for the same may be put up in next SFC.
3. An internal audit mechanism be developed for IIPS, proposal for which be prepared for consideration of next SFC.

Agenda No.4: Approval of Audit Report and Audited Annual Accounts of the sponsored projects funded by the outside agencies for the financial year 2023-24

The Standing Finance Committee considered and recommended placing of the Audit Report and Audited Annual Accounts of the sponsored projects funded by the

external agencies for the financial year 2023-24 in the forthcoming Executive Council meeting.

Agenda No.5: Approval of the Revised Estimates for the year 2024-25

The Standing Finance Committee considered and recommended placing of the Revised Estimates for the year 2024-25 of Rs.66.95 crores in the forthcoming Executive Council meeting. The details are as under:

	<u>RE- 2024-25</u>
Grant-in-aid General	Rs. 3092.00 (Lakh)
Grant-in-aid for Creation of Capital Assets	Rs. 1703.00 (Lakh)
Grant-in-aid Salaries	Rs. 1900.00 (Lakh)

Total	Rs. 6695.00 (Lakh)
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Agenda No.6: Approval of the Budget Estimates for the year 2025-26

The Standing Finance Committee considered and recommended placing of the Budget Estimates for the year 2025-26 of Rs. 67.29 crores in the forthcoming Executive Council meeting. The details of BE 2025-26 are as under:

Grant-in-aid General	Rs. 3257.00 (Lakh)
Grant-in-aid for Creation of Capital Assets	Rs. 1472.00 (Lakh)
Grant-in-aid Salaries	Rs. 2000.00 (Lakh)

Total	Rs. 6729.00 (Lakh)
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Agenda No.7: Approval of implementation of medical facilities in IIPS Mumbai

For Regular Employees: After an in-depth discussion keeping in view the recent decisions of Government regarding the feasibility to implement the CGHS facility to Autonomous institutes, the SFC recommended that IIPS continue the existing practice of reimbursement of medical bills under the CS(MA) rules.

It was also decided to explore a tie-up with hospitals for cashless treatment at CGHS rates similar to practice in other institutes viz. IIT etc. and a detailed proposal may be put up in next SFC.

For Pensioners: The Chairman suggested to explore the practice followed in other autonomous institutes for pensioner's medical facility and submit the detailed proposal along with the estimated cost in next SFC. The Chair also suggested to explore the guidelines of Medical facilities to the pensioners from NHA.

For Students: The Chairman advised to explore the practice followed in other autonomous institutes for student medical facilities and also consult some other insurance agencies who can provide affordable premium rates.

Agenda No.8: Empanelment of agency EdCIL for IT facilities in IIPS

It was discussed that there may be more such agencies, like EdCIL, which could provide similar services to autonomous organizations. Hence, it was decided that IIPS may explore the same through the GeM portal and a detailed proposal, along with the estimated costs involved be finalised and got approved as per IIPS delegated powers.

Agenda No.9: Consideration of CAG empaneled statutory auditor M/s Bhavesh & Associates for the FY 2023-24

The Standing Finance Committee noted the appointment of M/s Bhavesh & Associates for the FY 2023-24.

Further, the Auditor, M/s Bhavesh & Associates, identified a few issues that need to be addressed. One such issue was that since IIPS manages a large volume of data, it is necessary to conduct an IT audit annually. The Chairman advised IIPS to take immediate action on the issues raised by the Auditor.

Agenda No.10: Extension of Gol Fellowship to Ph.D Students for fifth year

The Standing Finance Committee considered and recommended placing the extension of Gol Fellowship to Ph.D. student for fifth year in the forthcoming Executive Council meeting.

The details of the Ph.D. student are as under:

Sr. No.	Name of Students	Date of Joining	Date of Complete 4 th year	Date of Extension required for six months	Financial Implications for Six months (Rs.)
1	Mr. Jitender Prasad	01.08.2020	31.07.2024	01.08.2024 to 31.01.2025	3,30,540/-
TOTAL (Including SRF, House Rent allowance and Contingency for 6 months)					3,30,540/-

3. The meeting ended with vote of thanks to the Chair.

ANNEXURE – I

The following members were present in the Standing Finance Committee meeting held on 18th October 2024:

- | | | |
|---|---|------------------|
| 1. Dr Jaideep Mishra, AS&FA, MoHFW | - | Chairperson |
| 2. Ms. Reena Singh, CD (Stats), MoHFW | - | Member |
| 3. Prof. H. Lhungdim, Director (Addl. Charge), IIPS | - | Member-Secretary |
| 4. Prof. Sanjay Mohanty, Professor, IIPS | - | Member |
| 5. Dr. Sunil Sarode, Associate Professor, IIPS | - | Member |

The following officials also attended the meeting:

- | | | |
|--|---|---------|
| 1. Mr. Amrit Lal Jangid, Director (Stats), MoHFW | - | Invitee |
| 2. Mr. Aniket Chattopadhyay, Asst. Finance Officer | - | Invitee |
| 3. Mrs. Manjiri Rane, Asst. Registrar (Admin) | - | Invitee |

- | | | |
|--|---|---------|
| 4. Mr. B. S. Sawant, Jr. Account Officer | - | Invitee |
| 5. CA. Bhavesh Shah, Statutory Auditor | - | Invitee |
| 6. Mr. Rambachan Vishwakarma, Accountant | - | Invitee |