

## **GUIDELINES FOR THE VISITING FACULTY ENGAGEMENTS**

### **A. DISTINGUISHED VISITING FACULTY:**

The maximum number of Distinguished Visiting Faculty at any time will be two.

#### **I. Selection Criteria:**

The selection for the distinguished visiting faculty will be based on nomination only. Written nominations will be solicited from the members of EC, GC, SFC and AC of IIPS as well as from heads of the Institutions in the area of population and health. The nomination will be sought by the Director and Sr. Professor through email whenever there arises a vacancy.

A committee will review each of the nominations. The committee has the freedom to choose a distinguished visiting faculty either from the nomination or outside the nomination.

#### **II. Composition of Search/Selection Committee:**

The Committee consists of:

1. Chairperson of the Executive Council/ or nominee of the Chairperson – Chairperson
2. A nominee of the Executive Council, IIPS -- Member
3. Director and Senior Professor, IIPS, Mumbai – Member Secretary

#### **III. Eligibility:**

Senior scholars from academic field, senior government officers, senior persons from industry, international institutions or NGO sector who are either serving or retired are eligible to be considered under this scheme. Those considered for Distinguished Visiting Faculty should have made significant contribution to the field relevant to population and health. Those from the academic field should have minimum served as professor at least for 10 years and with proven record of publication. Similarly, government officers should be minimum of a rank of Joint Secretary, Government of India or retired from such rank. Senior officers either serving or retired from International Organisations, NGO sector and Industries will also be considered under this category.

#### **IV. Duties/Functions and Tenure:**

1. Duration may be minimum of one year to maximum of three years.
2. The Distinguished Visiting Faculty shall give a public lecture every six months in addition to mentoring younger faculty and students. They may also deliver lectures to students.
3. The Distinguished Visiting Faculty may also be involved in Externally Funded Projects as per the requirement for which suitable remuneration will be paid as per Institute's rules.
4. They are also free to provide lectures to students and involve in other academic activities of the Institute.

#### **V. The Facilities Provided**

The Distinguished Visiting Faculty will be given office space and other required assistance from the Institute. They will also be eligible for the reimbursement of travel twice in a year. An amount of Rs. 20,000/- per month as honorarium for the period of their stay at the Institute will also be provided

### **B. VISITING FACULTY**

#### **I. Selection Criteria:**

A five-member committee headed by the Director and Senior Professor, IIPS Mumbai will examine the applications received for the honorary affiliation of visiting faculty time to time. The applicant should specify the research/teaching related activities he/she is interested to pursue during the period of stay. Each application received will be put up to the committee and will take an appropriate decision based on the credentials of the applicant, potential academic benefits to the Institute and the expected contribution of such a visit. The visiting faculty will not be eligible for any financial benefits from the Institute. However, the Visiting Faculty shall be eligible to receive remuneration as per the rules in case they provide special lectures to students.

The Number of such invitation will not exceed two in a year and the maximum period of stay will be one year.

#### **II. Composition of Selection Committee:**

1. Director and Senior Professor of IIPS, Mumbai, -- Chairperson

2. One external experts/ in the rank of Professor nominated by the Director and Sr. Professor -- Member
3. Three professors nominated by the Director and Sr. Professor -- Member

### **III. Eligibility:**

A faculty working in university/Institute/organization from India or abroad can apply to IIPS for a Visiting Faculty for a period of maximum one year without any financial liability on the Institute.

### **IV. Duties/Functions and Tenure:**

1. The Visiting Faculty shall contribute to the teaching and research work of the Institute.
2. The Visiting Faculty shall present two of his/her research works during the tenure of one year or at least one if duration of visit is shorter than 6 months
3. The Visiting Faculty may contribute to the Institute publication in terms of working papers and policy briefs etc from their research pursued during the stay.

### **V. The Facilities Provided:**

The Visiting Faculty will be given office space and other required assistance from the Institute.

## **C. SHORT-TERM VISITING FACULTY**

### **I. Selection Criteria:**

The invitation for short-term visiting faculty is purely based on the requirement of the Institute. The request for the invitation for scholars under this category should normally come from the members of faculty. The faculty member who would like to invite any scholar under this category should submit a request to the Director and Senior Professor with the CV of the scholar with appropriate justification. The final selection will be based on the need for the Institute and the potential benefits either in terms of teaching or research or other activities of the Institute.

The Number of such invitation will not exceed two in a year and the maximum period of stay will be three months.

## **II. Composition of Selection Committee:**

The invitation will be decided on the recommendation of committee. The Committee consists of:

1. Director and Senior Professor of IIPS, Mumbai, -- Chairperson
2. One external experts/ in the rank of Professor nominated by the Director and Sr. Professor – Member
3. Three professors nominated by the Director and Sr. Professor – Member

## **III. Eligibility:**

A faculty working in the University/Institute/ or similar organisations from India or abroad shall be eligible to be considered.

## **IV. Duties/Functions and Tenure:**

1. The nature of work and terms and conditions will be specified in the invitation letter offered to such faculty members.
2. The Short-Term Visiting Faculty shall work under the guidance of the concerned Head of the Department and/or Co-ordinator of the Research Project.

## **V. Facilities Provided:**

The short-term visiting faculty will be eligible to get office space as well as other facilities during the stay. They will be paid TA/DA as per the eligibility and will be paid an honorarium of Rs. 30,000/- per month.