

Clarifications from IIPS Regarding RFP for Selection of Field Agencies for LASI Wave 2 Implementation

Sl. No.	Query from Field Agencies	IIPS Clarifications
1.	Whether it is possible to have smaller group of states (Re-grouping of states into more groups)?	We have 5 group of states/UTs in RFP. There will be no change in this grouping of the states.
2.	Whether the annual turnover criteria can be Rs. 2 Crore or below?	There will be no change in the annual turnover criteria of Rs. 3 Cr.
3.	Field Agency will be selected for one group of states; however, they can apply for two groups of states. Whether the CVs of the core team can be repeated if FA applies for two groups of states?	Core team members can be repeated for different groups of states. Core team members trained by IIPS in the ToT will train the investigators in the respective states.
4.	Survey of 50,000 households from one survey or all surveys put together in the last five years?	50,000 households altogether from all surveys done by the Field Agency in the last five years will be considered.
5.	Whether FAs will procure the equipment? Can the Biomedical equipments and consumables be purchased outside or is there any specifications like GeM?	Yes, FA needs to procure equipments and consumables as per the specifications provided in Annexure H. Biomedical equipments and consumables can be procured from any source, in accordance with the specifications provided in the RFP.
6.	Whether FA needs to return the equipments purchased by them to IIPS after the survey? Whether the cost of provisioning of the equipments and consumables are considered while calculating the base price?	The equipments purchased by the Field Agency will be their property after the field survey is completed (No need to return to IIPS). Only the equipments sent by IIPS need to be returned after the completion of the survey. The cost towards the provisioning/purchase of equipments and consumables are taken into consideration while calculating the base price.
7.	The security deposit for the equipments in the form of bank guarantee will cover only equipments and supplies sent by IIPS or will it also cover equipments and supplies procured by the FA?	The Field Agency is liable to submit a bank guarantee of 20% value of the equipments and supplies given by IIPS. The equipments and consumables purchased by the FA is not considered here.
8.	Whether the salary certificates for regular employees of FA should be provided for the last 11 months or for the last 24 months?	Salary certificates for the last 11 months should be required for regular employees of FA to be involved in LASI Wave 2 as core team members.
9.	Is the base price is same for all group of states?	Base price is same for all group of states.
10.	Whether a Joint Venture (maximum 2 firms) be allowed to participate in bidding where the credentials of both firms will be evaluated/scored to meet the technical eligibility norms?	This is not allowed.




11.	If an agency has no office in the states within the group, can they provide an undertaking to furnish the details of the functional office space once the contract is awarded?	They are eligible to apply, but the marks are to be given to the FAs if they have offices in the respective states (Refer the evaluation form given in the RFP). A proof of the registered office should be provided with the application at the time of submission of the proposal.
12.	Whether the soft copy of the translated versions of the Questionnaires will be provided by IIPS to the selected agencies?	Yes, soft copy of the questionnaires will be provided after the selection of the agencies.
13.	Within how many days will the Performance Security will be released once contractual obligations are met by the agency? After how many days the Bank Guarantee will be released from the time of final acceptance of data from IIPS?	The Performance Security and Bank Guarantee can be returned to FA after 60 days of completion of the field work.
14.	Whether the 20% bank guarantee for equipments and consumables must be submitted with the bid ?.	Bank guarantee is required only after the selection of Field Agencies. During the bid submission, processing fees and EMD are required.
15.	Draft survey instruments (Questionnaires) are not given in RFP?	LASI Wave 1 instruments are available on our website https://iipsindia.ac.in/content/lasi-wave-i . Compared to Wave 1, the length of the questionnaires in Wave 2 is shortened (approximately 250 fewer questions). There is no community survey in Wave 2.
16.	The cost of insurance for Field Staff is part of the proposal or will it be reimbursed?	The insurance for all field staff is the responsibility of FA. The Group insurance cost is included in the base price.
17.	Whether Annexure D is a part of the technical bid or financial bid?	Annexure D is part of the technical bid only. The proposed cost column (column 2) is not to be filled by FA in Annexure D. The column 3 ("Percentage of the total proposed cost") must be filled by FA for technical evaluation.
18.	Request for an extension of deadline to submit the bids on GeM portal.	In response to the request from the FAs and due to the technical overhaul of the GeM portal until December 5th, 2024, it was decided to extend the submission deadline to December 11th, 2024 .
19.	In a group of states, how many core team members are required? Is it needed for each state/UT?	The requirement for core team members for each group of states/UTs are given in the Table 1 given below.

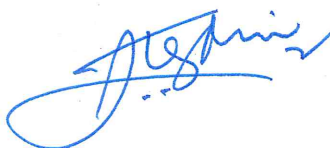
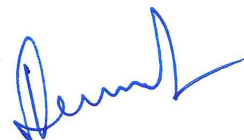



Table 1

Group of states/UTs	Number of core teams required ¹	Core team members
Group 1	At least 4 core teams are required (4x4 = 16 core staff).	The CVs of the core staff must be included in the application considering the qualifications specified in the RFP and the language requirements of the states. The core staff will be retained till the end of the survey.
Group 2	At least 4 core teams are required (4x4 = 16 core staff).	The CVs of the core staff must be included in the application considering the qualifications specified in the RFP and the language requirements of the states. The core staff will be retained till the end of the survey.
Group 3	At least 5 core teams are required (5x4 = 20 core staff).	The CVs of the core staff must be included in the application considering the qualifications specified in the RFP and the language requirements of the states. The core staff will be retained till the end of the survey.
Group 4	At least 4 core teams are required (4x4 = 16 core staff).	The CVs of the core staff must be included in the application considering the qualifications specified in the RFP and the language requirements of the states. The core staff will be retained till the end of the survey.
Group 5	At least 5 core teams are required (5x4 = 20 core staff).	The CVs of the core staff must be included in the application considering the qualifications specified in the RFP and the language requirements of the states. The core staff will be retained till the end of the survey.

¹: Composition of one core team (4 staff): 1 Project Coordinator/ Project Manager, 1 Health Coordinator, 1 IT coordinator and 1 Demographer/Statistician. The selection of core team members needs to be done as per the qualifications and experience given in the RFP.

2. All the core staff need to attend the ToT organized by IIPS, and will be responsible for training their field staff and monitoring the field work.