

ADVERTISEMENT – IIPS/ADMIN-01/2023

The Institute invites application for the post of Consultant – Store & Procurement at IIPS, Mumbai as per details given below:

Post	Consultant – Store & Procurement– 1 post
Qualification	Full time Master's Degree in any discipline specially in material management from reputed institute or Full time Bachelor's Degree in any discipline specially in material management from reputed institute with Post Graduate Diploma in relevant field
Experience	Retired government officer from the office of store & procurement department of central/State Government from the post of Section Officer and above.
Age Limit	65 Years.
Tenure of Appointments	Six months which may extended based on the performance (and satisfaction as per the approval from MoFHW)
Roles & Responsibilities	<ol style="list-style-type: none">1. All procurement related matters2. Specially GeM procurement (Goods as well as Services)3. Proper management of centralized store systems as per GFR 2017 (Inventory Management)4. Expert Opinion about the goods & services procurement matters based on the latest OM/circulars/orders/notifications5. Scrutiny of EMDs, SDs, and Performance Security6. Pre-audit of all procurement related files of the Institute and all sponsored projects7. Any other works related to projects as directed by the Director
Salary	As per GoI rules
Other Conditions	Applicants have to submit the signed scan copy of their curriculum vitae/Bio-Data through email at psc@iipsindia.ac.in along with supporting documents with regarding to their qualification and experience on or before 17/01/2023.

DIRECTOR & SR. PROFESSOR