



Minutes of 16th Meeting of IIPSAA Management Committee (July 15, 2016)

The 16th IIPSAA Management Committee Meeting was held on July 15st (Friday) at 4 p.m. to discuss the following agenda item:

1. To approve the minutes of the last meeting held on 4th March 2016.
2. To discuss about the conduct of 2nd General Body Meeting.
3. To decide about the available IIPSAA balance fund converting into fixed deposit.
4. To discuss about the fresh membership drive and progress of Delhi Chapter.
5. To discuss and decide about the conduct of two workshops (one is one “Ethical Issues in Research and Clinical Research”).
6. To decide the topic of second workshop.
7. To explore the possible funding for the conduct two workshops.
8. To discuss and plan about the forthcoming IIPSAA E-news letter.
9. Any other issue/item with permission of Chair.

The following members of Management Committee attended the meeting.

- | | |
|--------------------------|---------------------|
| 1. Prof. P. Arokiasamy | : President |
| 2. Dr. K.C. Das | : General Secretary |
| 3. Dr. Chander Shekhar | : Vice President |
| 4. Dr. Archana k. Roy | : Member |
| 5. Dr. Manoja Alagarajan | : Member |
| 6. Dr. Harihar Sahoo | : Member |

The MC members discussed the above agenda items one by one and took the unanimous decisions. The details are given as under:

Agenda Item No.1: To approve the minutes of the last meeting held on 4th March 2016.

The minutes of last meeting held on March 4, 2016 were readout by the General Secretary and all the members unanimously approved the minutes of the last meeting.

Agenda Item No.2: To discuss about the conduct of 2nd General Body Meeting.

Discussion on conducting the 2nd General Body meeting was held and it was decided that the meeting of General Body can be organized in the month of November 2016. It was suggested by the Chair that IIPSAA General Secretary can prepare the progress report and agenda for meeting in consultation with all the members of.

Agenda Item No.3: To discuss about the available IIPSAA balance fund converting into fixed deposit.

It was informed to the members that as on July 15th 2016 there is a balance of liquid fund of about Rs. 1,97,000/- available in the IIPSAA bank account. The Committee Members decided that Rs.185,000/- of the balance fund may be kept in fixed deposit as corpus fund in addition to the earlier FDs made in the past totaling of Rs.10,87,277/-. It was informed to the members that the total corpus fund to be accumulated by 2019 with maturity of the FDs will be about 15,26,283/- for the Association. It was also decided by the MC members that 50 percent of the accumulated fund can be kept in the corpus fund in future.

Agenda Item No.4 : To discuss about the fresh membership drive and progress of Delhi Chapter

The Committee Members discussed IIPSAA membership drive and it was decided that each member of Managing Committee can explore the possibility to enrolling minimum five new members so that membership drive achieves the substantial number of IIPSAA members in the year 2016.

It was also discussed that the Committee Members will make a follow-up with Dr. Ajay Singh who is looking after the Delhi chapter and request him to explore the possibility for membership drive of Delhi Chapter.

Agenda Item No.5 : To discuss and decide about the conduct of two workshops

It was also discussed that looking at the continuous demand from the IIPS research scholars; the conduct of at least two workshops in next quarter can be planned. Accordingly, the members decided to conduct workshop on: “Ethical Issues in Research”. It was also decided that Dr. Dipti Giovil and Dr. Archana Roy will be the Coordinators for this workshop. The members advised the coordinators to consult Dr. Amar Jesani, Dr. Mala Ramanathan and Dr. Rajesh Dixit to be guest speakers for this workshop. The decision was also taken that Coordinators will work out the financial requirement for the workshop and preparing the agenda as well as brochure of the workshop.

Agenda Item No.6 : To decide topic and funding of second workshop

Looking at the demand from IIPS research scholars, the management committee also decided that one more workshop on STRATA and SAS can be conducted after the first workshop on “Ethical Issues in Research”.

It was decided that Dr. Manoj Alagarajan and Dr. Harihar Sahoo will be the coordinators of 2nd workshop and will be preparing the budget, agenda as well as brochure of the workshop.

Agenda Item No.7 : To explore the possible funding for the conduct of two workshops

Conducting two workshops by inviting outside expert is possible only if there is a support of funding agency to sponsor the financial requirements of two workshops. Dr. Chander Shekhar, Vice President suggested that “Guttmacher Institute” in USA can be approached for the funding. Accordingly, the President advised the proposed coordinators to prepare detail proposal of the workshop for seeking the funds from sponsoring agencies.

Agenda Item No.8 : To discuss and plan about the forthcoming IPSAA E-newsletter

It was pointed out by the President that IIPSAA e-newsletter is due and to be prepared following the last e-news letter. The E-Newsletter Editors Dr. Aparajitha and Dr. Archana Roy were requested to start the preparation of the e-newsletter so that it can be disseminated in time to all the IIPSAA registered members.

The meeting ended with vote of thanks given by the General Secretary

Prof. P. Arokiasamy : _____

Dr. K.C. Das : _____

Dr. Chander Shekhar : _____

Dr. Archana k. Roy : _____

Dr. Manoja Alagarajan : _____

Dr. Harihar Sahoo : _____